

MINUTES OF CLAREMORE PUBLIC WORKS AUTHORITY MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA OCTOBER 06, 2008

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at
6:00 P.M.

ROLL CALL

Nan Pope called roll. The following were:

Present: Brant Shallenburger, Don Myers, Buddy Robertson,
Tony Mullenger, Flo Guthrie, Mick Webber, Terry
Chase, Tom Lehman, Paula Watson

Absent: None

Staff Present: Troy Powell, Nan Pope, Randy Elliott, Serena
Kauk, Matt Mueller, Cassie Sowers, Phil Stowell,
Tim Miller, Daryl Golbek, Danny Wilson, Joe
Perez

Pledge of Allegiance by all.

Invocation by Ted Estes, Lifechanger Church.

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Lehman that the agenda for the
regular CPWA meeting of October 06, 2008, be approved as
written. 9 yes, Mullenger, Lehman, Myers, Robertson, Guthrie,
Shallenburger, Webber, Chase, Watson.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

Motion by Mullenger, second by Watson to approve the following
consent items:

- (a) Minutes of Claremore Public Works Authority meeting
on September 15, 2008, as printed.
- (b) All claims as printed.
- (c) Accept bid for a 2009 Vac-Con jetter/vac truck from
Caseco in the amount of \$249,245.77 - Water/Sewer
Dept. **(Danny Wilson)**
- (d) Accept bid for steel from Dis-Tran Products, Inc. in
the amount of \$246,858. for substations #3 & #4 and
construction of new substation #5. **(Tim Miller)**
- (e) Accept bid for a service truck (Unit #14 Replacement)
from Caseco Truck Body in the amount of \$102,193.20.
(Tim Miller)
- (f) Accept bid for additional items not included in
original bid for service truck (Unit #14 Replacement)
from Caseco Truck Body in the amount of \$3,184.40.
(Tim Miller)
- (g) Accept bid for 2 new rear loading commercial refuse
trucks from Waste Research in the amount of \$216,642.

(Tim Miller)

- (h)** Approve Task Order #5 authorizing Tri-State Engineering to proceed with design of new booster station - (Talbert Tower) - \$12,500 **(Steve Lett/Chris Cochran/Tri-State Engineering)**
- (i)** Approve purchase of bobcat excavator from White Star Machinery in the amount of \$36,384. - State Contract Pricing - **(Tim Miller)**
- (j)** Approve contract with Finley Engineering Services to complete field inventory study to improve electric system - \$64,800. **(Tim Miller)**
- (k)** Approve utilizing approved funds for Substation #5 construction and materials - \$1,485,634.80. **(Tim Miller)**

Chase - wants explanation - truck to be replaced - how old, what's mileage and would older one be surplus?

Powell - we have been putting money back for the three years I have been here. This purchase has been planned.

Danny Wilson - we went to Tulsa several times and worked with them and watched their truck in action.

Vote - 9 yes, Mullenger, Watson, Robertson, Guthrie, Shallenburger, Webber, Chase, Lehman, Myers.

Chris Cochran - recommend low bidder

Chase - Savings over bid - 5 1/2 to 6 million

Motion by Webber, second by Guthrie to accept bid for effluent pump station and force main from McGuire Brothers Construction in the amount of \$4,877,983 (Wastewater Treatment Plant Facility #S-21506). 9 yes, Webber, Guthrie, Robertson, Mullenger, Shallenburger, Chase, Lehman, Watson, Myers.

Hourly use as little or as much as we need to - first bid we got \$350,000.

Motion by Webber, second by Guthrie to approve Agreement for Professional Services for new wastewater pump station and force main from Garver Engineers in the amount of \$179,181.72. 9 yes, Webber, Guthrie, Mullenger, Shallenburger, Chase, Lehman, Watson, Myers, Robertson.

18 months - up and operational - 140,000 to 150,000 per year - Louis Armbrister - 20 years with 5 year extensions multiple outs on this contract - doesn't build in time frame - interruption in service 90 days

Webber - shorten to 10 years

Ryan Roberts - (Claremore Resource) lender is looking at 20 years

Webber - conventional financing?

Lehman - is DEQ ok with it?

Mullenger - 1st one in our state

Motion by Webber, second by Lehman to table for 2 weeks - 10-20-08 - negotiate further - 10 years on the following: Solid

Waste Materials Recovery Facility Agreement with Claremore Resources, L.L.C. for disposal of refuse at old City landfill property located North of Claremore - **20 year Contract.** 9 yes, Webber, Lehman, Guthrie, Shallenburger, Chase, Watson, Myers, Robertson, Mullenger.

Motion by Webber, second by Lehman to table for 2 weeks - 10-20-08 - on the following: Lease Agreement with Claremore Resources, L.L.C. for disposal of refuse at old City landfill property located North of Claremore - **20 year lease.** 9 yes, Webber, Lehman, Shallenburger, Chase, Watson, Myers, Robertson, Mullenger, Guthrie.

ADJOURN

Motion by Mullenger, second by Guthrie to adjourn. 9 yes, Mullenger, Guthrie, Webber, Chase, Lehman, Watson, Myers, Robertson, Shallenburger.

Meeting adjourned at **6:26 P.M.**

MINUTES OF CLAREMORE CULTURAL DEVELOPMENT AUTHORITY MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA OCTOBER 06, 2008

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at
6:26 P.M.

ROLL CALL

Mayor Shallenburger asked Nan Pope to note that members are present/absent as indicated below:

Present: Brant Shallenburger, Don Myers, Buddy Robertson, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

Absent: None

Staff Present: Troy Powell, Nan Pope, Randy Elliott, Serena Kauk, Matt Mueller, Cassie Sowers, Phil Stowell, Tim Miller, Daryl Golbek, Danny Wilson, Joe Perez

ACCEPTANCE OF AGENDA

Motion by Guthrie, second by Watson that the agenda for the regular CCDA meeting of October 06, 2008, be approved as written. 9 yes, Guthrie, Watson, Chase, Lehman, Myers, Robertson, Mullenger, Shallenburger, Webber.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

Motion by Guthrie, second by Watson that the CCDA approve the following consent items:

- (a) Minutes of Claremore Cultural Development Authority meeting on September 15, 2008, as printed.
- (b) All claims as printed.

9 yes, Guthrie, Watson, Lehman, Myers, Robertson, Mullenger, Shallenburger, Webber, Chase.

ADJOURNMENT

Motion by Guthrie, second by Lehman to adjourn. 9 yes, Guthrie, Lehman, Watson, Myers, Robertson, Mullenger, Shallenburger, Webber, Chase.

Meeting adjourned at **6:29 P.M.**

MINUTES OF REGULAR COUNCIL MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA OCTOBER 06, 2008

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at
6:29 P.M.

ROLL CALL

Mayor Shallenburger asked Nan Pope to note that members are present/absent as indicated below:

Present: Brant Shallenburger, Don Myers, Buddy Robertson, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

Absent: None

Staff Present: Troy Powell, Nan Pope, Randy Elliott, Serena Kauk, Matt Mueller, Cassie Sowers, Phil Stowell, Tim Miller, Daryl Golbek, Danny Wilson, Joe Perez

ACCEPTANCE OF AGENDA

Motion by Webber, second by Lehman that the agenda for the regular council meeting of October 06, 2008 be approved as written. 9 yes, Webber, Lehman, Myers, Robertson, Mullenger, Guthrie, Shallenburger, Chase, Watson.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

CALL TO THE PUBLIC

Terry Boswell - 1700 College Park Road - use airport, nice facility - frequent power outages.

Robert Miller - asking small businesses to install signs - exit signs.

MAYOR'S REPORT & APPOINTMENTS

Motion by Webber, second by Guthrie to approve recommendation by Mayor Shallenburger to re-appoint **Rodger Cutler** to the Claremore City Board of Adjustment to serve a three (3) year term to October 2011. 9 yes, Webber, Guthrie, Robertson, Mullenger, Shallenburger, Chase, Lehman, Watson, Myers.

STAFF REPORTS

None

CURRENT BUSINESS

Motion by Guthrie, second by Watson to approve the following consent items as printed:

- (a) Minutes of Regular Council meeting on September 15, 2008, as printed.
- (b) Minutes of Special Council meeting on September 05, 2008, as printed.
- (c) All claims as printed.
- (d) Actual salary claims for pay period ending September 06, 2008, in the amount of \$403,680.03 and estimated salary claims for next pay period in the amount of \$500,000.
- (e) Approve Task Order #7 authorizing Tri-State Engineering to proceed with a study and plans for signalizing and improving the intersection of State Highway 20 and the Oklahoma Turnpike Ramp - \$35,000. **(Chris Cochran/Tri-State Engineering/Daryl Golbek)**
- (f) Approve a supplement from budgeted reserve funds for the Infrastructure line item for a comprehensive transportation study for upgrading or improving the surrounding street/highway system - \$120,000. **(Serena Kauk)**
- (g) Approve contribution refund payment to **James Compton** from Oklahoma Municipal Retirement Fund (OMRF) **(Serena Kauk)**
- (h) Approve contribution refund payment to **Jim Atkinson** from Oklahoma Municipal Retirement Fund (OMRF) **(Serena Kauk)**
- (i) Approve contribution refund payment to **Melody Rader** from Oklahoma Municipal Retirement Fund (OMRF) **(Serena Kauk)**
- (j) Approve Agreement with Bucher, Willis & Ratliff Corporation (BWR) for the Comprehensive Transportation Study - \$117,990. **(Chris Cochran/Steve Lett/Tri-State Engineering/Daryl Golbek)**
- (k) Approve Consent Decree from Oklahoma Department of Environmental Quality resulting from Notice of Violation #S-21506-08-1 dated August 15, 2008.

9 yes, Guthrie, Watson, Mullenger, Shallenburger, Webber, Chase, Lehman, Myers, Robertson.

Motion by Webber, second by Guthrie to approve conducting a public hearing and follow up ordinance to the previously passed resolution directing staff to move forward with annexation of the property owned by Claremore Vision, L.L.C. - Oklahoma Plaza Development. 9 yes, Webber, Guthrie, Shallenburger, Chase, Lehman, Watson, Myers, Robertson, Mullenger.

Motion by Webber, second by Guthrie to adopt **Ordinance #2008-28** annexing certain real property, owned by Claremore Vision, L.L.C., into the corporate limits of the City of Claremore - Oklahoma Plaza Development containing 64.85 acres +/- . 9 yes, Webber, Guthrie, Shallenburger, Chase, Lehman, Watson, Myers, Robertson, Mullenger.

Phil Stowell - In the 90's this vehicle was transferred

to Horticulture from Street - it was in rough shape - metal fatigue -miles rolled over - we use as a last resort - State contract truck -possible if this unit is trade in.

Motion by Webber, second by Lehman to adopt **Ordinance #2008-29** declaring certain property to be surplus property and authorizing its sale:

1986 Chevrolet 1 ton truck - VIN# 1GBHC34MXGJ127937

9 yes, Webber, Lehman, Chase, Watson, Myers, Robertson, Mullenger, Guthrie, Shallenburger.

Renewal of agreement with TriState - taking over development services 3 days per week - office hours - 25 hours - 130 eng - per hour - 9-10 months through - end of fiscal year

Lehman - Revenue neutral?

Powell - cost more at first - further organizational changes - Gene will come over to my building for Redevelopment.

Motion by Webber, second by Chase to approve Task Order #6 to renew Tri-State Engineering's general engineering services with the inclusion of development services responsibilities to June 30, 2009 - \$238,000. 9 yes, Webber, Chase, Lehman, Watson, Myers, Robertson, Mullenger, Guthrie, Shallenburger.

EXECUTIVE SESSION

Motion by Mullenger, second by Guthrie to approve going into executive session to discuss the following item(s):

- (a) Employment performance/status of Council Employee(s) - City Manager, City Attorney, City Judge and City Finance director. 25 O.S. Section 307 B.1.

9 yes, Mullenger, Guthrie, Lehman, Watson, Myers, Robertson, Shallenburger, Webber, Chase.

TIME 6:45 P.M.

Council came out of executive session at 10:16 P.M.

Finance Director submits her resignation.

Motion by Mullenger, second by Guthrie to accept Finance Director's resignation. 8 yes, Mullenger, Guthrie, Watson, Robertson, Shallenburger, Webber, Chase, Lehman. 1 no, Myers.

ADJOURN

Motion by Mullenger, second by Lehman to adjourn. 9 yes, Mullenger, Lehman, Myers, Robertson, Guthrie, Shallenburger, Webber, Chase, Watson.

Meeting adjourned at **10:20 P.M.**