

**Regular Minutes of the Claremore Cultural Development Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 16, 2012**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:00 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson
Absent: Mark Lepak
Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Sean Douglas, Ruby Maline, Joe Kays, Ron Kolker, Stan Brown, Ron Burrows, Carolyn Chapman, Chris Cochran

Pledge of Allegiance by all.

Invocation by Pastor Paul Simpson-Memorial Heights Baptist Church

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Smith, second by Purkey to approve the agenda for the regular CCDA meeting of April 16, 2012, as written. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Cultural Development Authority meeting on April 02, 2012, as printed.
- (b)** All claims as printed.

Motion by Smith, second by Watson to approve CCDA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(2) Approve/ Reject combining current checking accounts for Box Office and Operating Use into one checking account for the Claremore Expo Center.
(Ron Burrows)

Motion by Flanagan, second by Smith to approve combining current checking accounts for Box Office and Operating Use into one checking account for the Claremore Expo Center. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(3) Approve/Reject Change Order for Expo shop replacement project, SB-2011-35, in the amount of \$8,500.00. **(Ron Burrows)**

George Winters with Studio Architecture explained that when the plans were drawn for this project, they were drawn from the original plans of the building and the height difference was overlooked. Winters stated that Studio Architecture would be willing to reduce their fee by \$1,000.00 to help offset the difference.

Motion by Flanagan, second by Purkey to approve Change Order for Expo shop replacement project, SB-2011-35, in the amount of \$8,500.00. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Smith, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:12 P.M.

**Regular Minutes of Claremore Public Works Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 16, 2012**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:12 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

- Present:** Terry Willis, Buddy Robertson, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson
- Absent:** Mark Lepak (arrived at 6:15 P.M.)
- Staff Present:** Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Sean Douglas, Ruby Maline, Joe Kays, Ron Kolker, Stan Brown, Ron Burrows, Carolyn Chapman, Chris Cochran

ACCEPTANCE OF THE AGENDA

Motion by Smith, second by Flanagan to approve the agenda for the regular CPWA meeting of April 16, 2012, as written. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Public Works Authority regular meeting on April 02, 2012, as printed.
- (b)** All claims as printed.
- (c)** Approve request to solicit annual bids for concrete, rock, and asphalt. (**Jeremy Ledbetter**)
- (d)** Approve request to solicit for RFQ for Engineering Study of the Water Plant. (**Daryl Golbek/Art Andrews**)

Councilor Lepak arrived at 6:15 P.M. during discussion of this item.

Motion by Flanagan, second by Smith to approve CPWA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, abstain. Motion carried.

(2) Approve/ Reject award of bid for the Blue Starr Waterline Project to Cherokee Pride Construction in the total amount of \$258,776.00; price to include alternate bid items A.1 and A.8. **(Chris Cochran)**

Motion by Flanagan, second by Perry to approve the award of bid for the Blue Starr Waterline Project to Cherokee Pride Construction in the total amount of \$258,776.00; price to include alternate bid items A.1 and A.8. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(3) Approve/Reject the Sales Tax Agreement between the City of Claremore and the Claremore Public Works Authority. **(Ron Kolker)**

Motion by Flanagan, second by Smith to approve the Sales Tax Agreement between the City of Claremore and the Claremore Public Works Authority. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Smith to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:43 P.M.

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 16, 2012**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:43 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Mark Lepak, Buddy Robertson, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: None

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Sean Douglas, Ruby Maline, Joe Kays, Ron Kolker, Stan Brown, Ron Burrows, Carolyn Chapman, Chris Cochran

ACCEPTANCE OF THE AGENDA

Motion by Smith, second by Willis to approve the agenda for the regular City Council meeting of April 16, 2012, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

Mayor Perry discussed the appointment of a committee to investigate what transpired when the Roberts Water Plant was approved in 1999-2000 and why the plant has never functioned properly and report back to the Council. Councilor Watson agreed to chair the committee. Any Councilors interested in serving on the committee are to contact Councilor Watson.

STAFF REPORTS

City Manager Daryl Golbek invited the Council to the Senior Fun Day to be held at the Expo on Tuesday, April 24th from 9am-2 pm.

CURRENT BUSINESS

(1) **Approve/Reject** the following consent items:

- (a) Minutes of the Regular Council Meeting on April 02, 2012, as printed.
- (b) All claims as printed.
- (c) Actual salary claims for pay periods ending **March 30, 2012**, in the amount of **\$382, 613.02** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (d) Approve to solicit annual bids for concrete, rock, and asphalt.
(**Jeremy Ledbetter**)
- (e) Approve to solicit annual bids for veterinarian to provide spay/neuter, shots and other required veterinary services. (**Stan Brown**)
- (f) Approve quarterly 911 report and monthly activity report. (**Stan Brown**)

Motion by Smith, second by Watson to approve Council consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(2) **Approve/Reject** the purchase of two 2WD Police Chevrolet Tahoes from Vance Chevrolet at State Bid Pricing in the total amount of \$54,028.00. (**Stan Brown**)

Motion by Willis, second by Cypert to approve the purchase of two 2WD Police Chevrolet Tahoes from Vance Chevrolet at State Bid Pricing in the total amount of \$54,028.00.

Substitute motion was made by Smith, second by Purkey to approve the purchase of two 2WD Police Chevrolet Tahoes from Vance Chevrolet at State Bid Pricing in the total amount of \$54,028.00, with the exception of the remote start option.

Roll call vote on original motion: Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, no; Perry, yes; Cypert, yes; Purkey, no; Smith, no; and Watson, yes. Motion carried.

Due to passage of the original motion, the substitute motion was not voted on.

(3) **Approve/Reject** declaring Unit #009-PK9, 2000 Chevrolet 2500, VIN:1GCGC24R2YR115250 Pick-up as surplus. (**Stan Brown**)

Motion by Flanagan, second by Smith to approve declaring Unit #009-PK9, 2000 Chevrolet 2500, VIN:1GCGC24R2YR115250 Pick-up as surplus. Roll call vote: Willis,

yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(4) Approve/Reject Ordinance #2012-_____, amending Chapter 91 of the City of Claremore Ordinances, establishing requirements for certificate holders, adding reporting requirements, and providing for an investigation process for citizen complaints. **(Stan Brown)**

Charles Wadsworth, Director of Pafford EMS was present and answered questions from Council.

Motion by Cypert, second by Flanagan to approve **Ordinance #2012- 6**, amending Chapter 91 of the City of Claremore Ordinances, establishing requirements for certificate holders, adding reporting requirements, and providing for an investigation process for citizen complaints. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(5) Approve/Reject the Sales Tax Agreement between the City of Claremore and the Claremore Public Works Authority. **(Ron Kolker)**

Motion by Flanagan, second by Purkey to approve the Sales Tax Agreement between the City of Claremore and the Claremore Public Works Authority. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(6) Approve/Reject Ordinance #2012-_____, changing the zoning of a parcel of land in the Southwest Quarter (SW/4) of the Southeast Quarter (SE/4) of the Southwest Quarter (SW/4) of Section 5, Township 21 North, Range 16 East of the I.B. & M., Rogers County, State of Oklahoma (1514 W. Blue Starr Dr.), from CS (Commercial Shopping District) to CG (Commercial General District) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. **(Chris Cochran)**

Motion by Purkey, second by Flanagan to approve **Ordinance #2012- 7**, changing the zoning of a parcel of land in the Southwest Quarter (SW/4) of the Southeast Quarter (SE/4) of the Southwest Quarter (SW/4) of Section 5, Township 21 North, Range 16 East of the I.B. & M., Rogers County, State of Oklahoma (1514 W. Blue Starr Dr.), from CS (Commercial Shopping District) to CG (Commercial General District) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. Roll call vote: Willis, no; Robertson, no; Lepak, no; Flanagan, yes; Perry, no; Cypert, no; Purkey, yes; Smith, yes; and Watson, no. Motion failed.

(7) Consideration, discussion, and possible action regarding the contract between the City of Claremore and First Vehicle for Fleet Services, including possible action to terminate or not terminate the contract and provide notice to First Vehicle. **(Ron Kolker)**

Motion by Purkey, second by Lepak to terminate the contract between the City of Claremore and First Vehicle for Fleet Services, and to bring the vehicle maintenance back in-house. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

- (8) Vote to approve or not approve** certain improvements to N. Wortman Ave., including widening the entrance at the intersection with Will Rogers Boulevard, resurfacing a portion of N. Wortman Ave., and making improvements to the storm drain under N. Wortman Ave., all in an amount not to exceed \$95,000.
(Mickey Perry/ Daryl Golbek)

Motion by Flanagan, second by Lepak to approve certain improvements to N. Wortman Ave., including widening the entrance at the intersection with Will Rogers Boulevard, resurfacing a portion of N. Wortman Ave., and making improvements to the storm drain under N. Wortman Ave., all in an amount not to exceed \$95,000. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

EXECUTIVE SESSION

(1) Approve /Reject going into Executive Session to discuss the following items:

- (a)** Discussing the employment evaluation of Daryl Golbek, City Manager, pursuant to 25 O.S. Section 307 (B)(1) and (7); and
- (b)** Discussing collective bargaining labor negotiation proceedings concerning the Claremore Fire Union, IAFF Local 1077, pursuant to Oklahoma Statute title 25, Section 307 (b) (2); and
- (c)** Discussing collective bargaining labor negotiation proceedings concerning the Claremore Police Union, FOP Lodge #112, pursuant to Oklahoma Statute title 25, Section 307 (b) (2).

Motion by Smith, second by Willis to enter into Executive Session to discuss items (a), (b), and (c). Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Perry announced that the Council would take a 5 minute recess and Council would convene in Executive Session at 7:50 p.m.

(2) Executive Session to discuss items (a), (b), and (c).

Council came out of Executive Session at 9:12 p.m.

(3) Acknowledge return to Open Session.

Motion by Flanagan, second by Willis to return to open session. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(4) Statement of Executive Session Minutes

Statement of Executive Session minutes was read by Mayor Perry:
While in Executive Session only the items listed were discussed. No votes were cast.

(5) Discussion and vote regarding item (a).

No action was taken.

ADJOURNMENT

Motion by Smith, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 9:14 P.M.