

**Regular Minutes of the Claremore Cultural Development Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 04, 2012**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:00 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: None

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby Maline, Carolyn Chapman, Chris Cochran, Tim White, Joe Kays, Sharon McDonald, Mitch Louderback, Joyce Medlock, Mary Taber, Ron Burrows, Sherry Beach, Samuel Ross, Jeremy Ledbetter, Stan Brown, Cassie Woods, Todd Rue, Counsel for Police and Fire Negotiations Bryan Drummond

Pledge of Allegiance by all.

Invocation by Pastor Sam Nichols of Claremore First Baptist Church

CALL TO THE PUBLIC

Misty Matheson- 2012 W. 4th Pl. S. Claremore

Ms. Matheson stated that she was concerned with the 18 wheelers using the entrance and if the road was equipped to handle vehicles of that weight. She stated that the entrance is already bumpy and was concerned where the big trucks would turn around. Matheson wanted to know what other housing additions in town were used as access for businesses and expressed her concerns regarding the blind curve on Brady by the entrance and pedestrian safety (school bus stop is there also.)

Dianne Hendrickson 2010 W. 4th Pl. S. Claremore

Ms. Hendrickson expressed her concerns regarding the building of a Dollar General Store at the entrance to her neighborhood. Hendrickson stated that the street is already inadequate for the neighborhood, extra traffic will cause a bottleneck, and emergency personnel might not be able to get through.

Christy Johnson- owner of The Orange Owl 113 N. Missouri Ave.

Johnson addressed the Council regarding off-site advertising in the downtown area. She is aware that staff is working on revising the ordinance, but wanted the Council to know

that she has had a significant decrease in patronage since removing her sign on the corner.

Perry Stafford- owner of Perry Dogs 103 N. Cherokee Ave.

Stafford is also concerned about the off-site advertising and wanted to know if there was a committee and who was on the committee. Stafford stated that he has experienced a \$200 deficit a day when his sign is not up.

ACCEPTANCE OF THE AGENDA

Motion by Smith, second by Flanagan to approve the agenda for the regular CCDA meeting of June 04, 2012, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Cultural Development Authority meeting on May 21, 2012, as printed.
- (b)** All claims as printed.

Motion by Smith, second by Watson to approve CCDA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(2) Approve/Reject joint venture agreement with Claremore Chamber of Commerce and Claremore Main Street to co-produce an Outdoor Adventure Show March 1-3, 2013.
(Ron Burrows)

Motion by Flanagan, second by Lepak to approve the joint venture agreement with Claremore Chamber of Commerce and Claremore Main Street to co-produce an Outdoor Adventure Show March 1-3, 2013, contingent upon a contract change that reflects a \$1,000 credit to the City for its in-kind services provided. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Smith, second by Flanagan to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:21 P.M.

**Regular Minutes of Claremore Public Works Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 04, 2012**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:21 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: None

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby Maline, Carolyn Chapman, Chris Cochran, Tim White, Joe Kays, Sharon McDonald, Mitch Louderback, Joyce Medlock, Mary Taber, Ron Burrows, Sherry Beach, Samuel Ross, Jeremy Ledbetter, Stan Brown, Cassie Woods, Todd Rue, Counsel for Police and Fire Negotiations Bryan Drummond

ACCEPTANCE OF THE AGENDA

Motion by Smith, second by Watson to approve the agenda for the regular CPWA meeting of June 04, 2012, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Public Works Authority regular meeting on May 21, 2012, as printed.
- (b)** All claims as printed.

Motion by Watson, second by Smith to approve CPWA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(2) Approve/Reject Holiday Hills Life Station Relocation Change Order #2, in the amount of a \$600.00 increase. **(Chris Cochran)**

Motion by Perry, second by Flanagan to approve the Holiday Hills Life Station Relocation Change Order #2, in the amount of a \$600.00 increase. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, no; Purkey, no; Smith, no; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Smith, second by Watson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:27 P.M.

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 04, 2012**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:27 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: None

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby Maline, Carolyn Chapman, Chris Cochran, Tim White, Joe Kays, Sharon McDonald, Mitch Louderback, Joyce Medlock, Mary Taber, Ron Burrows, Sherry Beach, Samuel Ross, Jeremy Ledbetter, Stan Brown, Cassie Woods, Todd Rue, Counsel for Police and Fire Negotiations Bryan Drummond

ACCEPTANCE OF THE AGENDA

Motion by Smith, second by Watson to approve the agenda for the regular City Council meeting of June 04, 2012, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

None

STAFF REPORTS

None

CURRENT BUSINESS

(1) **Approve/Reject** the following consent items:

- (a) Minutes of the Regular Council Meeting on May 21, 2012, as printed.
- (b) All claims as printed.
- (c) Actual salary claims for pay periods ending **May 11, 2012**, in the amount of **\$368,133.01** and **May 25, 2012** in the amount of **\$379,149.31** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (d) Renewal of annual contract with Cox Television for 911 services. **(Stan Brown)**

Motion by Lepak, second by Watson to approve consent items a-c, with a change to the minutes to reflect that Lepak recused himself from the vote on Item #8 (Short Tel Phone System, Phase II). Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Motion by Flanagan, second by Smith to approve consent item (d) as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, recuse; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(2) **Approve/Reject** a temporary use agreement with Conine Residential Group, Inc. for a construction access to Section Line Road 4140 running south and west from the intersection with Frederick Road, said easement lying west of the I-44 turnpike bridge at Frederick Road. **(Matt Ballard)**

Motion by Purkey, second by Flanagan to approve a temporary use agreement with Conine Residential Group, Inc. for a construction access to Section Line Road 4140 running south and west from the intersection with Frederick Road, said easement lying west of the I-44 turnpike bridge at Frederick Road. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(3) **Approve/ Reject Ordinance #2012-_____**, changing the zoning of a parcel of land known as 331 N. Davis Ave., with the legal description being: the Northwest Quarter (NW/4) of the Northeast Quarter (NE/4) of the Northwest Quarter of Section 8, Township 21 North, Range 16 East of the I.B.& M., Rogers County, State of Oklahoma, from OL (Office Light Density District) to CS (Commercial Shopping District) and directing the appropriate amendment to the zoning map of the City of

Claremore, Oklahoma. (**Chris Cochran**)

Motion by Purkey, second by Flanagan to approve **Ordinance #2012-7**, changing the zoning of a parcel of land known as 331 N. Davis Ave., with the legal description being: the Northwest Quarter (NW/4) of the Northeast Quarter (NE/4) of the Northwest Quarter of Section 8, Township 21 North, Range 16 East of the I.B.& M., Rogers County, State of Oklahoma, from OL (Office Light Density District) to CS (Commercial Shopping District) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, no; Cypert, yes; Purkey, yes; Smith, no; and Watson, yes. Motion carried.

(4) Approve/Reject the purchase of a new Mauldin PSMU-1000 Asphalt Tack Oil Distributor Trailer from Boxcar Equipment at GSA pricing contract, in the amount of \$48,958.19 (**Jeremy Ledbetter**)

Motion by Smith, second by Flanagan to approve the purchase of a new Mauldin PSMU-1000 Asphalt Tack Oil Distributor Trailer from Boxcar Equipment at GSA pricing contract, in the amount of \$48,958.19. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

EXECUTIVE SESSION

(1) Approve /Reject going into Executive Session to discuss the following items:

- (a)** Discussing collective bargaining labor negotiation proceedings concerning the Claremore Police Union, FOP Lodge #112, pursuant to Oklahoma Statute title 25, Section 307 (b) (2); and
- (b)** Discussing collective bargaining labor negotiation proceedings concerning the Claremore Fire Union, IAFF Local 1077, pursuant to Oklahoma Statute title 25, Section 307 (b) (2); and
- (c)** Discussing the employment evaluation of Daryl Golbek, City Manager, pursuant to 25 O.S. Section 307 (B)(1) and (7).

Motion by Smith, second by Willis to approve entering into Executive Session to discuss items (a) (b) and (c). Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

After a 5 minute recess, Council entered into Executive Session at 6:55 P.M.

Council came out of Executive Session at 9:10 P.M.

Councilman Robertson left the meeting at 9:10 P.M.

Motion by Cypert, second by Willis to return to regular session. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Statement of Executive Session minutes was read by Mayor Perry:
While in Executive Session only the items listed were discussed. No votes were cast and no decisions were made.

No action was taken on item (c).

ADJOURNMENT

Motion by Smith, second by Willis to adjourn. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 9:15 P.M.