

**Minutes of the Claremore Cultural Development Authority Public Hearing  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma June 04, 2012**

**CALL TO ORDER**

Meeting called to order by Mayor Mickey Perry at 9:15 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

**Absent:** Buddy Robertson

**Staff Present:** Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby Maline, Carolyn Chapman, Chris Cochran, Tim White, Joe Kays, Sharon McDonald, Mitch Louderback, Joyce Medlock, Mary Taber, Ron Burrows, Sherry Beach, Samuel Ross, Jeremy Ledbetter, Stan Brown, Cassie Woods, Todd Rue

**ACCEPTANCE OF THE AGENDA**

Motion by Flanagan, second by Willis to approve the agenda for the CCDA Public Hearing of June 04, 2012, as written. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

**CURRENT BUSINESS**

- (1) Approve/Reject **Resolution #2012-\_\_\_\_\_** adopting the Claremore Cultural Development Authority Budget for the Fiscal Year 2012/2013 and directing that said budget be transmitted to the State Auditor and Inspector's office. **(Ruby Maline)**

City Manager Daryl Golbek presented the 2012-2013 Budget.

Human Resource Director Carolyn Chapman explained the Hay Tool Evaluation process. Cities that were used in the "Universe" were Stillwater, Duncan, Sapulpa, Lawton, Owasso, Sand Springs, and Bixby.

Salesha Wilken of the Claremore Progress asked if the sales tax revenue of the cities in the universe were comparable to Claremore's.

Utility Office Manager Joyce Medlock spoke. She stated that she has an employee that is a grade 75 and doesn't meet the minimum pay grade of that position and Medlock was

told that the employee would not receive a raise other than the 2%. The Assistant Manager that was just promoted to that position should make a minimum of \$12.75 per the hay tool evaluation for that grade and Medlock was told that the employee will only be raised to \$12.00.

Councilor Smith stated that he would like to see:

1. Review of Classifications- example: there are several employees at a grade 81, but quite a bit of difference in their rates of pay.
2. figures on giving part time employees a raise
3. \$20,000 dedicated per year for sidewalks
4. \$8,000-\$10,000 for Pelivan to extend the hours of operation 2 nights a week
5. Review of overtime in Sanitation Department

Mayor Perry stated that he would like to see the total dollar amount for proposed wages be divided amongst all the employees and see what that figure would be.

Councilor Purkey stated that he would like to know what the total cost of labor this year is in relation to past years.

Councilor Watson had questions regarding the decrease in the library budget. Executive Manager of Finance and Budget Ruby Maline stated that all of the adult and children's books, as well as the audio and visual books were taken out of the operating budget and placed into fund 56.

- (2) Approve/Reject **Resolution #2012-\_\_\_\_\_** adopting the Claremore Cultural Development Authority Five Year Capital Program for the Fiscal Year 2012/2013. (**Ruby Maline**)

Motion by Smith, second Flanagan to pass CCDA items 1 & 2 to a Special Meeting on Monday, June 11, 2012 at 6:00 p.m. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

## **ADJOURNMENT**

Motion by Smith, second by Willis to adjourn. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 10:50 P.M.

**Minutes of Claremore Public Works Authority Public Hearing  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma June 04, 2012**

**CALL TO ORDER**

Meeting called to order by Mayor Mickey Perry at 10:51 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson  
**Absent:** Buddy Robertson  
**Staff Present:** Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby Maline, Carolyn Chapman, Chris Cochran, Tim White, Joe Kays, Sharon McDonald, Mitch Louderback, Joyce Medlock, Mary Taber, Ron Burrows, Sherry Beach, Samuel Ross, Jeremy Ledbetter, Stan Brown, Cassie Woods, Todd Rue

**CURRENT BUSINESS**

- (1) Approve/Reject **Resolution #2012-\_\_\_\_\_** adopting the Claremore Public Works Authority Budget for the Fiscal Year 2012/2013 and directing that said budget be transmitted to the State Auditor and Inspector's office. **(Ruby Maline)**
- (2) Approve/Reject **Resolution #2012-\_\_\_\_\_** adopting the Claremore Public Works Authority Five Year Capital Program for the Fiscal Year 2012/2013. **(Ruby Maline)**

**The following discussion took place during the CCDA portion of the meeting, but included discussion regarding the entire budget, including CCDA, CPWA, and City of Claremore.**

City Manager Daryl Golbek presented the 2012-2013 Budget.

Human Resource Director Carolyn Chapman explained the Hay Tool Evaluation process. Cities that were used in the "Universe" were Stillwater, Duncan, Sapulpa, Lawton, Owasso, Sand Springs, and Bixby.

Salesha Wilken of the Claremore Progress asked if the sales tax revenue of the cities in the universe were comparable to Claremore's.

Utility Office Manager Joyce Medlock spoke. She stated that she has an employee that is

a grade 75 and doesn't meet the minimum pay grade of that position and Medlock was told that the employee would not receive a raise other than the 2%. The Assistant Manager that was just promoted to that position should make a minimum of \$12.75 per the hay tool evaluation for that grade and Medlock was told that the employee will only be raised to \$12.00.

Councilor Smith stated that he would like to see:

1. Review of Classifications- example: there are several employees at a grade 81, but quite a bit of difference in their rates of pay.
2. figures on giving part time employees a raise
3. \$20,000 dedicated per year for sidewalks
4. \$8,000-\$10,000 for Pelivan to extend the hours of operation 2 nights a week
5. Review of overtime in Sanitation Department

Mayor Perry stated that he would like to see the total dollar amount for proposed wages be divided amongst all the employees and see what that figure would be.

Councilor Purkey stated that he would like to know what the total cost of labor this year is in to relation to past years.

Councilor Watson had questions regarding the decrease in the library budget. Executive Manager of Finance and Budget Ruby Maline stated that all of the adult and children's books, as well as the audio and visual books were taken out of the operating budget and placed into fund 56.

Motion by Perry, 2<sup>nd</sup> by Willis to incorporate the discussion from the CCDA agenda and to pass CPWA items 1 & 2 to a Special Meeting on Monday, June 11, 2012 at 6:00 p.m. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

## **ADJOURNMENT**

Motion by Smith, second by Willis to adjourn. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 10:53 P.M.

**Minutes of Claremore City Council Public Hearing  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma June 04, 2012**

**CALL TO ORDER**

Meeting called to order by Mayor Mickey Perry at 10:55 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson  
**Absent:** Buddy Robertson  
**Staff Present:** Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby Maline, Carolyn Chapman, Chris Cochran, Tim White, Joe Kays, Sharon McDonald, Mitch Louderback, Joyce Medlock, Mary Taber, Ron Burrows, Sherry Beach, Samuel Ross, Jeremy Ledbetter, Stan Brown, Cassie Woods, Todd Rue

**CURRENT BUSINESS**

- (1) Approve/Reject **Resolution #2012-\_\_\_\_\_** adopting the City of Claremore Budget for the Fiscal Year 2012/2013 and directing that said budget be transmitted to the State Auditor and Inspector's office. **(Ruby Maline)**
- (2) Approve/Reject **Resolution #2012-\_\_\_\_\_** adopting the City of Claremore Five Year Capital Program for the Fiscal Year 2012/2013. **(Ruby Maline)**

**The following discussion took place during the CCDA portion of the meeting, but included discussion regarding the entire budget, including CCDA, CPWA, and City of Claremore.**

City Manager Daryl Golbek presented the 2012-2013 Budget.

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## **ADJOURNMENT**

Motion by Perry, second by Willis to adjourn. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 10:58 P.M.