

**Minutes of the Claremore Cultural Development Authority Public Hearing
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 11, 2012**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 9:35 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: None

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Ruby Maline, Carolyn Chapman, Chris Cochran, Tim White, Joe Kays, Sharon McDonald, Mitch Louderback, Joyce Medlock, Ron Burrows, Sherry Beach, Samuel Ross, Jeremy Ledbetter, Stan Brown, Cassie Woods, Larry Hughes, Matt Wilson, Art Andrews, Donnie Burgess, Darryl Simon

ACCEPTANCE OF THE SPECIAL MEETING AGENDA

Motion by Smith, second by Flanagan to approve the agenda for the CCDA Special Meeting of June 11, 2012, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

PUBLIC COMMENTS

Note: Public comments and Council discussion occurred during the City Council portion of the meeting, but pertained to and included the Claremore Cultural Development Authority and the Claremore Public Works Authority.

Motion by Smith, second by Willis to approve opening a public hearing. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried. Public Hearing opened at: 6:45 p.m.

Debbie McGlassen with Grand Gateway was present and addressed Council regarding the extension of the Pelivan public transportation service hours. New proposed hours are 8:00 a.m. to 4:00 p.m. Monday through Thursday and 8:00 a.m. to 8:30 p.m. Friday and Saturday. This would add an additional 5.5 hours of operational costs and would cost an additional \$8,252.00 for the 2012/2013 FY.

Resident Janice Cowan addressed the Council, stating that she and other residents would be very appreciative of extended hours. She stated that the two days of extended hours will be very beneficial for the seniors and other residents in our area.

Executive Manager of Finance and Budget Ruby Maline presented proposed budget changes.

Human Resource Director Carolyn Chapman informed Council that all jobs have been re-classified. Hay Tool Evaluations, 2% COLA raises, contractual and merit raises, reclassification raises, car allowances, cell phone allowances, were discussed.

Sanitation Superintendent Donnie Burgess and his assistant Darryl Simon answered questions regarding overtime in the Sanitation Department.

Motion by Purkey, second by Flanagan to close the Public Hearing. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried. Public Hearing closed at: 8:20 p.m.

CURRENT BUSINESS

- (1) Trustee discussion and Public Hearing on the City of Claremore Budget, including the Claremore Cultural Development Authority for the Fiscal Year 2012/2013.
- (2) Approve/Reject **Resolution #2012-_____** adopting the Claremore Cultural Development Authority Budget for the Fiscal Year 2012/2013 and directing that said budget be transmitted to the State Auditor and Inspector's office. **(Ruby Maline)**

Motion by Flanagan, second by Smith to approve **CCDA Resolution #2012- 1**, adopting the Claremore Cultural Development Authority Budget for the Fiscal Year 2012/2013 and directing that said budget be transmitted to the State Auditor and Inspector's office. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, no; Purkey, no; Smith, no; and Watson, yes. Motion carried.

- (3) Approve/Reject **Resolution #2012-_____**, adopting the Claremore Cultural Development Authority Five Year Capital Program for the Fiscal Year 2012/2013. **(Ruby Maline)**

Motion by Flanagan, second by Smith to approve **CCDA Resolution #2012-_____**, adopting the Claremore Cultural Development Authority Five Year Capital Program for the Fiscal Year 2012/2013. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Flanagan, second by Smith to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 9:39 P.M.

**Minutes of Claremore Public Works Authority Public Hearing
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 11, 2012**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 9:40 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: None

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Ruby Maline, Carolyn Chapman, Chris Cochran, Tim White, Joe Kays, Sharon McDonald, Mitch Louderback, Joyce Medlock, Ron Burrows, Sherry Beach, Samuel Ross, Jeremy Ledbetter, Stan Brown, Cassie Woods, Larry Hughes, Matt Wilson, Art Andrews, Donnie Burgess, Darryl Simon

ACCEPTANCE OF THE SPECIAL MEETING AGENDA

Motion by Smith, second by Willis to approve the agenda for the CPWA Special Meeting of June 11, 2012, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

PUBLIC COMMENTS

Note: Public comments and Council discussion occurred during the City Council portion of the meeting, but pertained to and included the Claremore Cultural Development Authority and the Claremore Public Works Authority.

Motion by Smith, second by Willis to approve opening a public hearing. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried. Public Hearing opened at: 6:45 p.m.

Debbie McGlassen with Grand Gateway was present and addressed Council regarding the extension of the Pelivan public transportation service hours. New proposed hours are 8:00 a.m. to 4:00 p.m. Monday through Thursday and 8:00 a.m. to 8:30 p.m. Friday and Saturday. This would add an additional 5.5 hours of operational costs and would cost an additional \$8,252.00 for the 2012/2013 FY.

Resident Janice Cowan addressed the Council, stating that she and other residents would be very appreciative of extended hours. She stated that the two days of extended hours will be very beneficial for the seniors and other residents in our area.

Executive Manager of Finance and Budget Ruby Maline presented proposed budget changes.

Human Resource Director Carolyn Chapman informed Council that all jobs have been re-classified. Hay Tool Evaluations, 2% COLA raises, contractual and merit raises, reclassification raises, car allowances, cell phone allowances, were discussed.

Sanitation Superintendent Donnie Burgess and his assistant Darryl Simon answered questions regarding overtime in the Sanitation Department.

Motion by Purkey, second by Flanagan to close the Public Hearing. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried. Public Hearing closed at: 8:20 p.m.

CURRENT BUSINESS

- (1) Council discussion and Public Hearing on the City of Claremore Budget, including the Claremore Public Works Authority for the Fiscal Year 2012/2013.
- (2) Approve/Reject **Resolution #2012-_____** adopting the Claremore Public Works Authority Budget for the Fiscal Year 2012/2013 and directing that said budget be transmitted to the State Auditor and Inspector's office. **(Ruby Maline)**

Motion by Flanagan, second by Willis to approve **CPWA Resolution #2012- 3**, adopting the Claremore Public Works Authority Budget for the Fiscal Year 2012/2013 and directing that said budget be transmitted to the State Auditor and Inspector's office. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, no; Purkey, no; Smith, no; and Watson, yes. Motion carried.

- (3) Approve/Reject **Resolution #2012-_____** adopting the Claremore Public Works Authority Five Year Capital Program for the Fiscal Year 2012/2013. **(Ruby Maline)**

Motion by Flanagan, second by Smith to approve **CPWA Resolution #2012- 4**, adopting the Claremore Public Works Authority Five Year Capital Program for the Fiscal Year 2012/2013. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Perry, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, no; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 9:42 P.M.

**Minutes of Claremore City Council Public Hearing
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 11, 2012**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:00P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: None

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Ruby Maline, Carolyn Chapman, Chris Cochran, Tim White, Joe Kays, Sharon McDonald, Mitch Louderback, Joyce Medlock, Ron Burrows, Sherry Beach, Samuel Ross, Jeremy Ledbetter, Stan Brown, Cassie Woods, Larry Hughes, Matt Wilson, Art Andrews, Donnie Burgess, Darryl Simon

ACCEPTANCE OF THE SPECIAL MEETING AGENDA

Motion by Smith, second by Purkey to accept the agenda for the Special Council Meeting of June 11, 2012, as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

EXECUTIVE SESSION

(1) Approve/Reject going into Executive Session to discuss the following item:

- (a) Discussing collective bargaining labor negotiation proceedings concerning the Claremore Fire Union, IAFF Local 1077, pursuant to Oklahoma Statute title 25, Section 307 (b) (2).

Motion by Willis, second by Smith to approve entering Executive Session to discuss item (a). Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Council entered Executive Session at 6:03 p.m.

Council came out of Executive Session at 6:43 p.m.

Motion by Smith, second by Willis to return to Open Session. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Statement of Executive Session minutes was read by Mayor Perry:
While in Executive Session, only the items listed were discussed. No votes were cast and no decisions were made.

PUBLIC COMMENTS

Motion by Smith, second by Willis to approve opening a public hearing. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried. Public Hearing opened at: 6:45 p.m.

Debbie McGlassen with Grand Gateway was present and addressed Council regarding the extension of the Pelivan public transportation service hours. New proposed hours are 8:00 a.m. to 4:00 p.m. Monday through Thursday and 8:00 a.m. to 8:30 p.m. Friday and Saturday. This would add an additional 5.5 hours of operational costs and would cost an additional \$8,252.00 for the 2012/2013 FY.

Resident Janice Cowan addressed the Council, stating that she and other residents would be very appreciative of extended hours. She stated that the two days of extended hours will be very beneficial for the seniors and other residents in our area.

Executive Manager of Finance and Budget Ruby Maline presented proposed budget changes.

Human Resource Director Carolyn Chapman informed Council that all jobs have been re-classified. Hay Tool Evaluations, 2% COLA raises, contractual and merit raises, reclassification raises, car allowances, cell phone allowances, were discussed.

Sanitation Superintendent Donnie Burgess and his assistant Darryl Simon answered questions regarding overtime in the Sanitation Department.

Motion by Purkey, second by Flanagan to close the Public Hearing. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried. Public Hearing closed at: 8:20 p.m.

A recess was taken from 8:23- 8:33 p.m. All Council was present after the recess.

CURRENT BUSINESS

- (1) Council discussion and Public Hearing on the City of Claremore Budget, including the Claremore Cultural Development Authority, and the Claremore Public Works Authority for the Fiscal Year 2012/2013.

- (2) Approve/Reject **Resolution #2012-_____**, adopting the City of Claremore Budget for the Fiscal Year 2012/2013 and directing that said budget be transmitted to the State Auditor and Inspector's office. **(Ruby Maline)**

Motion by Watson, second by Willis to approve Resolution 2012-4, adopting the City of Claremore Budget for the Fiscal Year 2012/2013, with the following exceptions:
By funding the proposed market based pay increases at 20% of the proposed amount, a \$24,000 service contract decrease (Hazard Mitigation Plan), a \$55,000 increase to the Senior Citizens Center, a \$9,000 increase to Pelivan, and the further budget changes and adjustments as listed on the Schedule of Budget Changes worksheet.

Amended Motion by Smith, second by Purkey to amend the original motion as follows:
Approve the budget as proposed, with proposed amendments as-is, with \$30,000 pulled out of reserves as a capital improvement project for sidewalks. Roll call vote: Willis, no; Robertson, no; Lepak, no; Flanagan, no; Perry, no; Cypert, no; Purkey, yes; Smith, yes; and Watson, no. Motion failed.

Amended Motion by Smith, second by Perry to amend the original motion as follows:
Fund top 5 market based pay increases at 20%, fund the remaining market based raises in full, with \$30,000 pulled out of reserves as a capital improvement project for sidewalks. Roll call vote: Willis, no; Robertson, yes; Lepak, no; Flanagan, yes; Perry, yes; Cypert, no; Purkey, no; Smith, yes; and Watson, no. Motion failed.

Amended Motion by Lepak, second by Purkey to amend the original motion as follows:
Funding the market based pay raises at 35% instead of 20%
Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, no; Perry, no; Cypert, no; Purkey, no; Smith, no; and Watson, no. Motion failed.

Amended Motion by Flanagan, second by Watson to amend the original motion as follows: anyone that is in the market based pay adjustment that would receive less money than they would receive with a COLA (cost of living adjustment) would receive the higher raise of the two. Roll call vote: Willis, yes; Robertson, yes; Lepak, no; Flanagan, yes; Perry, no; Cypert, no; Purkey, no; Smith, no; and Watson, yes. Motion failed.

Amended Motion by Smith, second by Purkey to amend the original motion as follows: anyone that is in the market based pay adjustment that would receive less money than they would receive with a COLA (cost of living adjustment) would receive the higher raise of the two, fund 35% of the market based pay increases, with \$30,000 pulled out of reserves as a capital improvement project for sidewalks. Roll call vote: Willis, yes; Robertson, yes; Lepak, no; Flanagan, no; Perry, no; Cypert, no; Purkey, yes; Smith, yes; and Watson, no. Motion failed.

Amended Motion by Cypert, second by Smith to amend the original motion as follows:
Eliminating all proposed wage increases, \$24,000 serve contract decrease, \$55,000 increase to the Senior Center, \$9,000 increase to Pelivan, \$30,000 for sidewalks, and 3%

across the board pay increase to all non-union employees, except Council. Roll call vote: Willis, no; Robertson, no; Lepak, no; Flanagan, no; Perry, no; Cypert, yes; Purkey, yes; Smith, yes; and Watson, no. Motion failed.

Original motion was then voted upon:

Motion by Watson, second by Willis to approve Resolution 2012-4, adopting the City of Claremore Budget for the Fiscal Year 2012/2013, with the following exceptions:

By funding the proposed market based pay increases at 20% of the proposed amount, a \$24,000 service contract decrease (Hazard Mitigation Plan), a \$55,000 increase to the Senior Citizens Center, a \$9,000 increase to Pelivan, and the further budget changes and adjustments as listed on the Schedule of Budget Changes worksheet. Roll call vote:

Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, no; Purkey, no; Smith, no; and Watson, yes. Motion carried.

(3) Approve/Reject **Resolution #2012-_____**, adopting the City of Claremore Five Year Capital Program for the Fiscal Year 2012/2013. (**Ruby Maline**)

Motion by Smith, second by Purkey to approve **Resolution #2012- 5**, adopting the City of Claremore Five Year Capital Program for the Fiscal Year 2012/2013, with the exception of adding a line item in the amount of \$30,000 for sidewalks for all 5 years.

Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried

ADJOURNMENT

Motion by Smith, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 9:35 P.M.