

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma January 07, 2013**

**CALL TO ORDER**

Meeting called to order by Mayor Mickey Perry at 6:00 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

**Absent:** None

**Staff Present:** Jim Thomas, Matt Ballard, Sarah Sharp, Cassie Woods, Tim White, Chris Cochran, Sean Douglas, Ron Kolker, Daryl Golbek, Stan Brown, Larry Hughes, Ron Burrows, Carolyn Chapman

Pledge of Allegiance by all.

Invocation by Pastor Phil Sallee of Claremore Praise Fellowship

**CALL TO THE PUBLIC**

None

**ACCEPTANCE OF THE AGENDA**

Motion by Smith, second by Willis to approve the agenda for the regular CCDA meeting of January 07, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

- (a)** Minutes of the Regular Claremore Cultural Development Authority meeting on December 17, 2012, as printed.
- (b)** All claims as printed.

Motion by Smith, second by Willis to approve CCDA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

### **ADJOURNMENT**

Motion by Smith, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:02 P.M.

**Minutes of the Claremore Public Works Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma January 07, 2013**

**CALL TO ORDER**

Meeting called to order by Mayor Mickey Perry at 6:02 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

**Absent:** None

**Staff Present:** Jim Thomas, Matt Ballard, Sarah Sharp, Cassie Woods, Tim White, Chris Cochran, Sean Douglas, Ron Kolker, Daryl Golbek, Stan Brown, Larry Hughes, Ron Burrows, Carolyn Chapman

**ACCEPTANCE OF THE AGENDA**

Motion by Smith, second by Willis to approve the agenda for the regular CPWA meeting of January 07, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

- (a)** Minutes of Claremore Public Works Authority Regular Meeting on December 17, 2012, as printed.
- (b)** All claims as printed.
- (c)** Request to solicit bids for the Baker Hughes substation construction contract. **(Larry Hughes)**
- (d)** Acceptance of Streets for the Park Crest Addition. **(Chris Cochran/Art Andrews)**

Motion by Smith, second by Willis to approve the CPWA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

**(2) Approve/Reject** ratification of expenditure for repairs at the Water Treatment Plant under the emergency procurement procedures. **(Daryl Golbek)**

Motion by Smith, second by Watson to approve ratification of expenditure for repairs at the Water Treatment Plant under the emergency procurement procedures. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

**(3) Approve/Reject CPWA Resolution #2013-\_\_\_\_\_,** authorizing the Mayor to execute a “Project Agreement” with Oklahoma Department of Transportation for the J.M. Davis Blvd. widening project and make the payment due. **(Chris Cochran)**

Motion by Smith, second by Willis to approve **CPWA Resolution #2013- 1**, authorizing the Mayor to execute a “Project Agreement” with Oklahoma Department of Transportation for the J.M. Davis Blvd. widening project and make the payment due. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

### **ADJOURNMENT**

Motion by Smith, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:14 P.M.

**Minutes of the Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma January 07, 2013**

**CALL TO ORDER**

Meeting called to order by Mayor Mickey Perry at 6:14 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

**Absent:** None

**Staff Present:** Jim Thomas, Matt Ballard, Sarah Sharp, Cassie Woods, Tim White, Chris Cochran, Sean Douglas, Ron Kolker, Daryl Golbek, Stan Brown, Larry Hughes, Ron Burrows, Carolyn Chapman

**ACCEPTANCE OF THE AGENDA**

Motion by Smith, second by Willis to approve the agenda for the regular City Council meeting of January 07, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

Presentation by RSU Innovation Center Director Jeri Kohler gave a presentation on the Entrepreneur Ready Community Program. Koehler reviewed the certification process. Claremore is the first community to be certified as an Entrepreneur Ready Community.

**MAYOR'S REPORT & APPOINTMENTS**

- (1) Approve/Reject Approve/Reject** Mayor Perry's recommendation to re-appoint Newt Clements to the City of Claremore-Rogers County Metropolitan Area Planning Commission to serve a 4 year term, effective January 2013.  
**(Mickey Perry/Chris Cochran)**

Motion by Purkey, second by Willis to approve Mayor Perry's recommendation to re-appoint Newt Clements to the City of Claremore-Rogers County Metropolitan Area Planning Commission to serve a 4 year term, effective January 2013. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

## STAFF REPORTS

City Manager Jim Thomas stated there were two issues that were raised at the last Council Meeting that he said he would report back to Council on:

1. The interest rate for the financing of the copier on the lease/purchase from J.D. Young is at 3.85%
2. The amount set aside for the water feasibility study is around \$500,000. To date, \$232,000 has been committed: \$188,800 to Garver Engineering for the Water Study, \$15,000 to Tri-State Engineering management contract to oversee the project, and \$28,700 to Tri-State Engineering for the water module. We expect to have a draft report by the end of January.

## CURRENT BUSINESS

**(2) Approve/Reject** the following consent items:

- (a) Minutes of the Regular Council Meeting on December 17, 2012, as printed.
- (b) All claims as printed.
- (c) Actual salary claims for pay periods ending **December 21, 2012**, in the amount of **\$414,375.62** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.

Motion by Smith, second by Willis to approve the agenda items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

**(3) Approve/Reject** sole source contracting with Heartland Seating to repair the risers at the Expo in the estimated amount of \$70,000.00 (**Ron Burrows**)

EXPO Director Ron Burrows stated that Heartland Seating is the only contractor certified by the manufacturer to make the repairs. This will be phase I of the repairs. Burrows will budget the other half in the 2013-2014 budget year.

Motion by Purkey, second by Smith to approve the sole source contracting with Heartland Seating to repair the risers at the Expo in the estimated amount of \$70,000.00. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

**(4) Approve/Reject** holding a Public Hearing for a final draft of an update to the City of Claremore Multi-Jurisdictional Multi-Hazard Mitigation Plan. (**Sean Douglas**)

Motion by Purkey, second by Flanagan to open the Public Hearing for a final draft of an update to the City of Claremore Multi-Jurisdictional Multi-Hazard Mitigation Plan. Roll

call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Public Hearing opened at: 6:35 P.M.

John McElhenney with INCOG and Fire Chief Sean Douglas were present to answer any questions.

There were no public comments or questions.

Motion by Purkey, second by Willis to close the Public Hearing. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Public Hearing closed at: 6:40 P.M.

**(5) Approve/Reject** acceptance of Drainage Easement from Doralese Johnston for the Hunters Trail II Addition. **(Jeremy Ledbetter/Chris Cochran)**

Motion by Perry, second by Willis to approve acceptance of Drainage Easement from Doralese Johnston for the Hunters Trail II Addition. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

**(6) Approve/Reject Resolution #2013-\_\_\_\_**, directing that a general election be held for certain City Council positions: declaring time when polls are to be open; stating position for which election is to be held and stating time for commencement and expiration of terms of office; stating requirements for election; stating requirements for ballot; stating qualifications for candidates; making certain general election laws applicable; establishing period for filing for offices; stating responsibilities of County Election Board and County Election Board Secretary; requiring publication of resolution; and providing for absentee ballots. **(Matt Ballard)**

Motion by Willis, second by Watson to approve **Resolution #2013- 1**, directing that a general election be held for certain City Council positions: declaring time when polls are to be open; stating position for which election is to be held and stating time for commencement and expiration of terms of office; stating requirements for election; stating requirements for ballot; stating qualifications for candidates; making certain general election laws applicable; establishing period for filing for offices; stating responsibilities of County Election Board and County Election Board Secretary; requiring publication of resolution; and providing for absentee ballots. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

**(7) Approve/Reject Ordinance #2013-\_\_\_\_**, authorizing the lease of a portion of City Hall to Rep. Markwayne Mullin for use as a District Office. **(Jim Thomas)**

Councilor Purkey stated that he felt this opened the door for partisan politics.

Councilor Smith stated that he was not comfortable with the lease amount. He felt that the City should at least be charging an average local amount.

Councilor Cypert expressed his concerns over Rep. Mullin's staff having access to City offices after hours and his concerns over who was paying the utilities.

Motion by Perry, second by Lepak to approve **Ordinance #2013- 1**, authorizing the lease of a portion of City Hall to Rep. Markwayne Mullin for use as a District Office. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, no; Purkey, no; Smith, no; and Watson, yes. Motion carried.

### **ADJOURNMENT**

Motion by Perry, second by Smith to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:58 P.M.