

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 01, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:00 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak (arrived at 6:02 p.m.), Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, and Paula Watson

Absent: None

Staff Present: Stan Brown, Matt Ballard, Sarah Sharp, Cassie Woods, Tim White, Daryl Golbek, Joe Kays, Ann Mayfield, Carolyn Chapman, Kevin Bledsoe

Pledge of Allegiance by all.

Invocation by Pastor Paul Simpson of Memorial Heights Baptist Church

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Smith, second by Flanagan to approve the agenda for the regular CCDA meeting of April 01, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes: Motion carried.

Councilor Lepak arrived.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Cultural Development Authority meeting on March 18, 2013, as printed.
- (b) All claims as printed.

Motion by Smith, second by Willis to approve CCDA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Smith, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

**Minutes of the Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 01, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:03P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, and Paula Watson

Absent: None

Staff Present: Stan Brown, Matt Ballard, Sarah Sharp, Cassie Woods, Tim White, Daryl Golbek, Joe Kays, Ann Mayfield, Carolyn Chapman, Kevin Bledsoe

ACCEPTANCE OF THE AGENDA

Motion by Smith, second by Willis to approve the agenda for the regular CPWA meeting of April 01, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Public Works Authority Regular Meeting on March 18, 2013, as printed.
- (b)** Minutes of the Claremore Public Works Authority Special Meeting on March 25, 2103, as printed.
- (c)** All claims as printed.

Motion by Smith, second by Willis to approve CPWA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Smith, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:05 P.M.

**Minutes of the Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 01, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:05 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, and Paula Watson

Absent: None

Staff Present: Stan Brown, Matt Ballard, Sarah Sharp, Cassie Woods, Tim White, Daryl Golbek, Joe Kays, Ann Mayfield, Carolyn Chapman, Kevin Bledsoe

ACCEPTANCE OF THE AGENDA

Motion by Smith, second by Willis to approve the agenda for the regular City Council meeting of April 01, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

- (1) **Approve/Reject** recommendation from Mayor Perry to appoint Maynard Phillips to the City of Claremore-Rogers County Metropolitan Area Planning Commission to serve the remaining term of Randy Highfill, which expires January 2015.
(Mayor Perry/Chris Cochran)

Motion by Flanagan, second by Willis to approve the recommendation from Mayor Perry to appoint Maynard Phillips to the City of Claremore-Rogers County Metropolitan Area Planning Commission to serve the remaining term of Randy Highfill, which expires January 2015. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

STAFF REPORTS

On behalf of City Manager Jim Thomas, staff and Citizens of Claremore, acting City Manager Stan Brown congratulated Mayor Perry on being chosen as the Progressive Citizen of the Year.

Mayor Perry welcomed visitors from Boy Scout Troop #213.

Mayor Perry also announced that this is the last Council Meeting of Director of Communications Cassie Woods. Perry stated that he appreciates her service and wishes he well in her new endeavors.

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Council Meeting on March 18, 2013, as printed.
- (b)** All claims as printed.
- (c)** Actual salary claims for pay periods ending **March 15, 2013**, in the amount of **\$404,368.01** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (d)** Request to solicit bids for internet services. **(Tim White)**

Motion by Willis, second by Cypert to approve consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, recuse; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(3) Approve/Reject to accept the low bid from Jonesplan, LLC for the construction of a splash pad at Claremore Lake Park, base bid in the amount of \$176,498 plus alternated #1,#2, #3, #7, #8, #9, and #10 for a estimated total of \$193,799.00.
(Joe Kays)

Motion by Willis, second by Perry to accept the low bid from Jonesplan, LLC for the construction of a splash pad at Claremore Lake Park, base bid in the amount of \$176,498 plus alternated #1,#2, #3, #7, #8, #9, and #10 for a estimated total of \$193,799.00. Roll call vote: Willis, yes; Robertson, yes; Lepak, recuse; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(4) Approve/Reject to award the bid Mayes County Petroleum for the annual bulk oil and hydraulic fluid bid in the following amounts:

15W40	Mobil Fleet	Gallon \$8.99	Quart \$22.5
5W30	Citgo MM	Gallon \$7.19	Quart \$1.80
5W20	Citgo MM	Gallon \$7.19	Quart \$1.80
Hydraulic Oil	Mobil NUTO H 46	Gallon \$6.99	Quart \$1.75

(Kevin Bledsoe)

Motion by Smith, second by Cypert to approve awarding the bid Mayes County Petroleum for the annual bulk oil and hydraulic fluid bid in the following amounts:

15W40	Mobil Fleet	Gallon \$8.99	Quart \$22.5
5W30	Citgo MM	Gallon \$7.19	Quart \$1.80
5W20	Citgo MM	Gallon \$7.19	Quart \$1.80
Hydraulic Oil	Mobil NUTO H 46	Gallon \$6.99	Quart \$1.75

With the change to the 15W40 to reflect the cost as \$2.25 a quart. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

EXECUTIVE SESSION

(1) Approve/Reject going into executive session to discuss the employment contract with Jim Thomas pursuant to 25 OKLA. STAT. Section 307(B)(1)

(2) Executive Session to discuss item 1.

(3) Regular Session.

(4) Statement of executive session minutes.

(Carolyn Chapman/Matt Ballard)

Motion by Flanagan, second by Willis to approve going into executive session to discuss the employment contract with Jim Thomas pursuant to 25 OKLA. STAT. Section 307(B)(1). Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Time Entered Executive Session: 6:17 p.m.

Time Exited Executive Session: 6:38 p.m.

Motion by Willis, second by Cypert to approve return to Regular Session. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Statement of Executive Session Minutes was read by Mayor Perry:

While in Executive Session only the items listed were discussed. No votes were cast and no decisions were made.

ADJOURNMENT

Motion by Perry, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:40 p.m.