

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 15, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:00 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, and Paula Watson

Absent: None

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Tim White, Daryl Golbek, Joe Kays, Ann Mayfield, Carolyn Chapman, Larry Hughes, Sean Douglas, Tamryn Cluck, Joyce Medlock

Pledge of Allegiance by all.

Invocation by Pastor Paul Simpson of Memorial Heights Baptist Church

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Watson to approve the agenda for the regular CCDA meeting of April 15, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes: Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Claremore Cultural Development Authority meeting on April 01, 2013, as printed.
- (b)** All claims as printed.

Motion by Willis, second by Watson to approve CCDA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Watson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:04 P.M.

**Minutes of the Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 15, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:04 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, and Paula Watson

Absent: None

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Tim White, Daryl Golbek, Joe Kays, Ann Mayfield, Carolyn Chapman, Larry Hughes, Sean Douglas, Tamryn Cluck, Joyce Medlock

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Watson to approve the agenda for the regular CPWA meeting of April 15, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Public Works Authority Regular Meeting on April 01, 2013, as printed.
- (b)** Minutes of the Claremore Public Works Authority Special Meeting on April 08, 2103, as printed.
- (c)** All claims as printed.

Motion by Lepak, second by Waston to approve CPWA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(2) Presentation and Discussion with GRDA (Grand River Dam Authority) regarding electric rates and possible rate reductions. **(Jim Thomas)**

Grant Burdgett and Jennifer Weatherford with GRDA were present to discuss rate reductions.

Burdgett stated that in 2012 the City of Claremore paid \$17.7 million or 5.76 cents per kilowatt hour (kWh) for electricity. The projected amount after the rate reduction is \$16.4

Burdgett invited the Council to attend the MESO conference (Municipal Electric Systems of Oklahoma).

Weatherford stated that the debt on the coal fire facilities has matured and that is why they are able to do a rate decrease at this time. The rate decrease will return the rates to the 2009 rates and will go into effect July 1st.

Councilor Purkey stated that he would have liked to have seen a current bill with the new rates applied to be able to compare the two.

Councilor Smith asked when the Marginal Peak Surcharge Study would be completed. Smith expressed his concern that once the peak surcharge is implemented, the City might lose all of the rate decrease.

Weatherford stated that it would be within the next year but not before July 1. Weatherford stated that the peak usage surcharge would be for the hours of 1p.m. to 9 p.m. and will be added to the demand surcharge. GRDA wants to educate and encourage people to refrain from using as much power during those peak hours. Another change that will be taking effect is that the power cost adjustment which is now computed twice a year will be computed monthly. Weatherford states that this will allow them to avoid the swings in the rates. They will be constantly figuring the previous month over/under and projecting the next 12 months. They do not expect drastic changes in the PCA rate, just stable changes.

Utility Billing Manager Joyce Medlock expressed concerns with adjusting the PCA monthly, as the City already bills a full month behind the consumption.

Councilor Lepak requested that GRDA not just publicize the rate reduction, but to also discuss the Peak Capacity Surcharge. Lepak stated that education is the key.

ADJOURNMENT

Motion by Smith, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 7:18 P.M.

**Minutes of the Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 15, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 7:18 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, and Paula Watson

Absent: None

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Tim White, Daryl Golbek, Joe Kays, Ann Mayfield, Carolyn Chapman, Larry Hughes, Sean Douglas, Tamryn Cluck, Joyce Medlock

ACCEPTANCE OF THE AGENDA

Motion by Smith, second by Willis to approve the agenda for the regular City Council meeting of April 15, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

None

STAFF REPORTS

City Manager Jim Thomas reported on the following:

Public Works Director Daryl Golbek is working on a clean-up day for the City. The date is tentatively scheduled for May 25th and will be called Operation Clean Sweep. There will be 4 drop off points located within the City to accommodate the citizens. More information will be available in the next few weeks.

J. M. Davis Blvd. Widening Project-

A pre-construction meeting will be held 4/18/13. The deadline for the contractor to start the work is June 3rd.

King Road-

Letters to the property owners went out on 4/9 for ROW purchase. Engineering on the project is almost complete. Utility relocation could take as long as 6-9 months.

Special Election May 14th for the County 1cent Sales Tax-

Thomas stated that we need to encourage citizens to get out and vote and to educate themselves on the issue. 50-60% of the funds collected are from Claremore, and yet not a dime of it is spent within the City of Claremore. The Council may not want to come out and take a stand one way or the other, but I would at least like to put a flyer in the utility bills encouraging the citizens to get out and vote. The last election we had there were only 300 votes cast. We need to change that.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Council Meeting on April 01, 2013, as printed.

(b) All claims as printed.

(c) Actual salary claims for pay periods ending **March 28, 2013**, in the amount of **\$403, 277.42** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.

(d) Approval of Uverse contract renewal with AT & T. **(Jim Thomas)**

(e) Approval of Quarterly 911 report and Monthly Activity Report. **(Stan Brown)**

Thomas stated that consent item (d) has been pulled from the agenda at this time.

Motion by Flanagan, second by Willis to approve consent items as printed, with the exception of item (d). Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(2) Approve/Reject low bid from Service Solutions with alternates #1-4 in the estimated amount of \$167,125.00 for existing roof demolition and new roof construction for proposed Claremore Senior Center located at 1325 North Sioux Ave. **(Joe Kays)**

Motion by Smith, second by Purkey to approve the low bid from Service Solutions with alternates #1-4 in the estimated amount of \$167,125.00 for existing roof demolition and new roof construction for proposed Claremore Senior Center located at 1325 North Sioux Ave. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(3) Approve/Reject Contract for Medical, Dental, and Life Insurance for the fiscal year 2013-2014. (Carolyn Chapman)

Dason Gwartney with Premier Consulting Partners presented the bids for Medical , Dental, and Life Insurance. Gwartney stated that Community Care offered to continue coverage for the 2013-2014 FY with no rate increase. The estimated amount of the contract is to be \$1,766,196.72. Delta Dental proposed renewal in the estimated amount of \$165,658.80, which was an increase of \$15,056.64. Standard Life Insurance proposed continuing coverage at no rate increase for an estimated amount of \$10, 132.80 for the FY 2013-2014.

Motion by Cypert, second by Willis to approve the Contract for Medical, Dental, and Life Insurance for the fiscal year 2013-2014 as presented. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

EXECUTIVE SESSION

(1) Approve/Reject going into executive session to discuss the employment contract with Jim Thomas pursuant to 25 OKLA. STAT. Section 307(B)(1). **(Carolyn Chapman/Matt Ballard)**

Motion by Willis, second by Perry to enter into Executive Session. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Council entered Executive Session: 7:40 p.m.

Council exited Executive Session: 8:38 p.m.

Motion by Smith, second by Flanagan to return to Regular Session. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Statement of Executive Session Minutes was read by Mayor Perry:

While in Executive Session only the items listed were discussed. No votes were cast and no decisions were made.

Possible action regarding Item 1, including approval of 2013-2014 contract terms.

Motion by Lepak, second by Flanagan to authorize City Attorney Matt Ballard to finalize contract with City Manager Jim Thomas for the 2013/2014 FY to include the following items:

1. To increase the moving expenses by \$10,000. Amount is to be paid in a lump sum upon completion of relocation.

2. A one-time paid week of leave for relocation

3. A statement requiring disclosure to the Council of any conflict of interest.

Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, no; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Perry, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 8:43 p.m.