

**Minutes of the Claremore Cultural Development Authority Special Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma May 29, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 5:04P.M.

- **The Claremore Cultural Development Authority, Claremore Public Works Authority, and the Claremore City Council Meetings were all called to order, conducted, and adjourned simultaneously.**

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Don Purkey, Brandon Smith, and Paula Watson

Absent: Terry Willis, Thomas Cypert

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Daryl Golbek, Ann Mayfield, Tim White, Ron Kolker, Sherry Beach, Sean Douglas, Jeremy Ledbetter, Stan Brown, Art Andrews, Larry Hughes, Joe Kays, Kevin Bledsoe, Mitch Louderback, Gary Allphin, Ron Burrows, Sharon McDonald, Chris Hayes, Carolyn Chapman

ACCEPTANCE OF THE AGENDA

Motion by Smith, second by Flanagan to approve the agenda for the special CCDA, CPWA and Council meetings of May 29, 2013, as written. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

- (1) Discussion regarding the fiscal year 2013-2014 City budget. The discussion may include prioritization of capital and other projects, personnel and labor costs and priorities, anticipated revenues, expenses, and other matters related to approval budget for the 2013-2014 fiscal year.

Thomas-Council was given a copy of the budget at the May 20th Council Meeting. The purpose of the meeting tonight is to discuss the budget now that Council has had time to look over and become familiar with it. Everything handed out tonight is current through May 26th. You will see that there is a 3% increase in sales tax in the budget. That is a 3% increase over what was budgeted last year, which is an actual increase of 2/10's of a

percent. This budget is balanced and realistic. I plan on conducting the budget hearing on June 10th, with the final approval set for June 17th.

Employee raises were discussed. Thomas stated that 10% of the workforce is making below \$25,000 a year working full time. He wants to raise those employees to \$25,000 a year. The total fiscal impact of that will be \$46,000. Thomas stated we are trying to attract and keep good quality employees while recognizing our fiscal restraints. Thomas stated the City Charter calls for merit increase and he would like to get back to that practice.

Councilor Smith requested a listing on the 25 positions that are below the \$25,000/yr. threshold, detailing the last three years pay rates on those positions.

Department Heads reviewed their budgets with Council and answered questions from Council.

Councilor Smith expressed that he would like to see funding included, even if it is only for a partial year, for a random drug testing program.

An increase in CIEDA funding of \$100,000 was discussed. Councilor Watson wanted to make it clear that she does not want any City Department budget jeopardized to obtain the extra funding for CIEDA.

Councilor Smith left the meeting at 6:55 p.m.

Councilor Flanagan stated he would like to see the Profit and loss with the final budget numbers of the revenue generating departments.

Councilor Robertson left the meeting at 8:45 p.m.

Revenues were discussed.

ADJOURNMENT

Motion by Perry, second by Flanagan to adjourn. Roll call vote: Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Watson, yes. Motion carried.

Meeting adjourned at 9:45 P.M.

**Minutes of the Claremore Public Works Authority Special Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma May 29, 2013**

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