

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 03, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:00 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

- Present:** Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Don Purkey, and Paula Watson
Absent: Thomas Cypert, and Brandon Smith
Staff Present: Sean Douglas, Attorney John Moyer, Sarah Sharp, Ann Mayfield, Tim White, Stan Brown, Chris Cochran, Joe Kays, and Ron Kolker

Pledge of Allegiance by all.

Invocation by Pastor Tom Launius of Claremore 1st Presbyterian Church

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Watson to approve the agenda for the regular CCDA meeting of June 03, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Claremore Cultural Development Authority meeting on May 20, 2013, as printed.
- (b)** Minutes of the Special Claremore Cultural Development Authority meeting on May 29, 2013, as printed.
- (c)** All claims as printed.

Motion by Willis, second by Lepak to approve the CCDA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

ADJOURNMENT

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

Meeting adjourned at 6:05 P.M.

**Minutes of the Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 03, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:05 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

- Present:** Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Don Purkey, and Paula Watson
Absent: Thomas Cypert, and Brandon Smith
Staff Present: Sean Douglas, Attorney John Moyer, Sarah Sharp, Ann Mayfield, Tim White, Stan Brown, Chris Cochran, Joe Kays, and Ron Kolker

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Lepak to approve the agenda for the regular CPWA meeting of June 03, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Public Works Authority Regular Meeting on May 20, 2013, as printed.
- (b)** Minutes of Claremore Public Works Authority Special Meeting on May 29, 2013, as printed.
- (c)** All claims as printed.

Motion by Willis, second by Lepak to approve the CPWA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

ADJOURNMENT

Motion by Perry, second by Lepak to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

Meeting adjourned at 6:07 P.M.

**Minutes of the Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 03, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:07 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Don Purkey, and Paula Watson
Absent: Thomas Cypert, and Brandon Smith
Staff Present: Sean Douglas, Attorney John Moyer, Sarah Sharp, Ann Mayfield, Tim White, Stan Brown, Chris Cochran, Joe Kays, and Ron Kolker

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Lepak to approve the agenda for the regular City Council meeting of June 03, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

Mike Cahalen, Severn Trent supervisor of plant operations for the Water Treatment Plant and Waste Water Treatment Plant present Parks Director Joe Kays with a check in the amount of \$500 for the annual kids fishing derby that is held at Claremore Lake in conjunction with the 4th of July festivities.

Cahalen also informed the Council that Severn Trent has made a donation in the amount of \$1,000 to the Moore Tornado Relief efforts in the City of Claremore's name.

MAYOR'S REPORT & APPOINTMENTS

None

STAFF REPORTS

Budget and Finance Manager Ann Mayfield informed Council that the additional \$100,000 that Council requested be included in the budget for CIEDA has been added to the budget. Mayfield stated that it was taken out of the general fund out of the non-departmental funds. No department's budget was affected by the addition of the money. The Public Hearing for the Budget will be held on June 10th.

CURRENT BUSINESS

(1) **Approve/Reject** the following consent items:

- (a) Minutes of the Regular Council Meeting on May 20, 2013, as printed.
- (b) Minutes of the Special Council Meeting on May 29, 2013, as printed.
- (c) All claims as printed.
- (d) Actual salary claims for pay periods ending **May 24, 2013**, in the amount of **\$397, 497.29** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (e) Acceptance of the Police Emergency Equipment for Auto Bid from Visual Force, Inc. in the estimated amount of \$21,118.50. **(Stan Brown)**

Motion by Watson, second by Willis to approve the consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(2) **Approve/Reject Resolution #2013-_____**, declaring the intent of the Claremore City Council to consider the designation of a portion of the City as a "statutory reinvestment area" and to consider creation of a related "tax increment district" pursuant to Oklahoma law; Referring the Promise Hotels Project to the Claremore Local Development Act Review Committee for its recommendations and findings: directing preparation of a project plan; directing the Planning Commission to consider the proposed project plan and make any recommendations required by law; and containing other provisions relating thereto. **(Dan McMahan)**

Motion by Flanagan, second by Watson to approve **Resolution #2013- 7**, declaring the intent of the Claremore City Council to consider the designation of a portion of the City as a "statutory reinvestment area" and to consider creation of a related "tax increment district" pursuant to Oklahoma law; Referring the Promise Hotels Project to the Claremore Local Development Act Review Committee for its recommendations and findings: directing preparation of a project plan; directing the Planning Commission to consider the proposed project plan and make any recommendations required by law; and containing other provisions relating thereto. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

Owner Pete Patel was present to answer any questions from Council. The hotel will be a Holiday Inn Express with a conference room and convention center. The hotel will be located at the site of the old bowling alley.

(3) Discussion regarding a request to vacate the alleys in Block 108 of Claremore
OT.(Chris Cochran)

Cochran stated that CVS is going in where the Mason Center is on the corner of Will Rogers Blvd. and Lynn Riggs Blvd. They will be purchasing additional property to the rear of the property. The attorney for the property owner sent out notices for the closing of the alleyway at this meeting. After the notices were sent out, it was discovered that the City was deeded a portion of a lot in this alleyway. The owners have opted to approve the vacating of all the needed property at once. This item will be placed on the July 1st agenda.

Cochran stated that they will be going about 50 feet past the alleyway and the owners will be responsible for relocating any utilities.

(4) Approve/Reject agreement with Claremore Main Street for the 2013/2014 fiscal year in the amount of \$35,000.00. **(Sarah Sharp)**

Motion by Perry, second by Willis to approve the agreement with Claremore Main Street for the 2013/2014 fiscal year in the amount of \$35,000.00. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(5) Approve/Reject Resolution #2013-_____, supporting continued participation in the Oklahoma Main Street Program. **(Sarah Sharp)**

Motion by Perry, second by Lepak to approve **Resolution #2013- 8**, supporting continued participation in the Oklahoma Main Street Program. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(6) Approve/Reject Ordinance #2013-_____, approving a lease agreement with the Cherokee Nation Food Distribution Program to utilize the Community Center as a distribution location. **(Joe Kays)**

Motion by Perry, second by Watson to approve **Ordinance #2013- 7**, approving a lease agreement with the Cherokee Nation Food Distribution Program to utilize the Community Center as a distribution location. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(7) Approve/Reject Ordinance #2013-_____, enacting and adopting a supplement of the Code of Ordinances for the City of Claremore, Claremore, OK. **(Sarah Sharp)**

Motion by Willis, second by Perry to approve **Ordinance #2013- 8**, enacting and adopting a supplement of the Code of Ordinances for the City of Claremore, Claremore, OK. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

ADJOURNMENT

Motion by Perry, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

Meeting adjourned at 6:19 p.m.