

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma July 01, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:03 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Mickey Perry, Don Purkey, and Paula Watson

Absent: Bill Flanagan, Thomas Cypert, and Brandon Smith

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Stan Brown, Joe Kays, Daryl Golbek, Ron Burrows, Donnie Burgess, Kevin Bledsoe, Chris Cochran, Karen Clay

Pledge of Allegiance by all.

Invocation by Councilman Purkey

CALL TO THE PUBLIC

Kristen Rohr 1112 W. 24th St. N.- Ms. Rohr spoke concerning the lawsuit filed against the Claremore Progress by the District Attorney's office and the handling of specific cases by the District Attorney's office.

ACCEPTANCE OF THE AGENDA

Motion by Purkey, second by Willis to approve the agenda for the regular CCDA meeting of July 01, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Claremore Cultural Development Authority meeting on June 17, 2013, as printed
- (b)** All claims as printed.

Motion by Willis, second by Watson to approve the CCDA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(2) Approve/Reject request to contract the second phase of the riser repairs with Heartland Seating in the amount of \$94,000.00. **(Ron Burrows)**

Motion by Purkey, second by Watson to approve request to contract the second phase of the riser repairs with Heartland Seating in the amount of \$94,000.00. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

ADJOURNMENT

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

Meeting adjourned at 6:13 P.M.

**Minutes of the Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma July 01, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:13 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

- Present:** Terry Willis, Buddy Robertson, Mark Lepak, Mickey Perry, Don Purkey, and Paula Watson
Absent: Bill Flanagan, Thomas Cypert, and Brandon Smith
Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Stan Brown, Joe Kays, Daryl Golbek, Ron Burrows, Donnie Burgess, Kevin Bledsoe, Chris Cochran, Karen Clay

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Watson to approve the agenda for the regular CPWA meeting of July 01, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Public Works Authority Regular Meeting on June 17, 2013, as printed.
- (b)** All claims as printed.
- (c)** Approve request to reject all bids for the Baker Hughes Substation Spill containment for the 2 power transformers. **(Larry Hughes)**
- (d)** Approve request to solicit bids for the Baker Hughes Substation Spill containment for the 2 power transformers.**(Larry Hughes)**

Motion by Willis, second by Watson to approve the CPWA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

ADJOURNMENT

Motion by Willis, second by Lepak to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

Meeting adjourned at 6:15 P.M.

**Minutes of the Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma July 01, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:15 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Mickey Perry, Don Purkey, and Paula Watson
Absent: Bill Flanagan, Thomas Cypert, and Brandon Smith
Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Stan Brown, Joe Kays, Daryl Golbek, Ron Burrows, Donnie Burgess, Kevin Bledsoe, Chris Cochran, Karen Clay

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Robertson to approve the agenda for the regular City Council meeting of July 01, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

(1) Approve/Reject recommendation to re-appoint Jeff Jensen to the CIEDA Board of Directors to serve a 7 year term, beginning July 1, 2013.

Motion by Purkey, second by Willis to approve recommendation to re-appoint Jeff Jensen to the CIEDA Board of Directors to serve a 7 year term, beginning July 1, 2013. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

MAYOR'S REPORT & APPOINTMENTS

None

STAFF REPORTS

City Manager Report-

J.M. Davis Blvd. widening project-They hope to have the road open from Quick Trip to Hwy 66 and Archer Drive by July 4th.

Thomas read into record an email that he received at 5:20 p.m. from Councilman Thomas Cypert:

Dear Sir,

I will not be attending tonight's Council Meeting. I have too much going on with my business. So at this time I will be resigning my seat on the Council effective 7/1/13.

There will be an agenda item on the next Council agenda to discuss the filing of the vacant seat.

Mayor Perry skipped to agenda item #7 due to the amount of people present to discuss this issue.

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on June 17, 2013, as printed.
- (b) All claims as printed.
- (c) Actual salary claims for pay periods ending **June 22, 2013**, in the amount of **\$463,981.79** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (d) Approval to solicit bids for 2 rear-loading sanitation vehicles. (**Donnie Burgess**)
- (e) Renewal of Contract with Cox Television for 911 services. (**Stan Brown**)

Motion by Willis, second by Watson to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(3) Approve/Reject Ordinance 2013-_____, vacating and abandoning alleys in Block 108 of Claremore OT. (**Chris Cochran**)

Motion by Perry, second by Watson to approve **Ordinance 2013-12**, vacating and abandoning alleys in Block 108 of Claremore OT. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(4) Approve/Reject Ordinance 2013-_____, vacating an easement adjacent to Lacrosse Ave. (**Chris Cochran**)

Alex Hammond, attorney for Claremore Construction and Development was present to answer any questions.

City Planner Chris Cochran stated that the easement will need to be vacated in order for the hotel to build.

Motion by Willis, second by Watson to approve **Ordinance 2013- 13**, vacating an easement adjacent to Lacrosse Ave. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(5) Approve/Reject Ordinance 2013-_____, changing the zoning of a parcel of land in the Southwest quarter of the Northeast quarter of Section 17, Township 21 North, Range 16 East of the I.B. & M, Rogers County (908 S. Reavis Rd.), State of Oklahoma, from RS-2 (Single Family Residential Medium Intensity) to CH (Commercial High Intensity) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. **(Chris Cochran)**

Motion by Willis, second by Lepak to approve **Ordinance 2013- 14**, changing the zoning of a parcel of land in the Southwest quarter of the Northeast quarter of Section 17, Township 21 North, Range 16 East of the I.B. & M, Rogers County (908 S. Reavis Rd.), State of Oklahoma, from RS-2 (Single Family Residential Medium Intensity) to CH (Commercial High Intensity) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(6) Approve/Reject renewal of Worker's Compensation Insurance for the FY 2013/2014 with OMAG (Oklahoma Municipal Insurance Group) in the estimated amount of \$583,249.32 **(Carolyn Chapman/Jim Thomas/Dason Gwartney)**

Motion by Perry, second by Willis to approve the renewal of Worker's Compensation Insurance for the FY 2013/2014 with OMAG (Oklahoma Municipal Insurance Group) in the estimated amount of \$583,249.32. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(7) Approve/Reject construction of a memorial monument for PFC Jon Townsend at Claremore Lake Park. **(Joe Kays)**

Jennifer Tucker, sister of PFC Jon Townsend was present to discuss the project. Private funds will be raised to construct the memorial. The memorial will be constructed so that it can be added to if any other family members of fallen soldiers want to honor their loved one.

Motion by Willis, second by Watson to approve the construction of a memorial monument for PFC Jon Townsend at Claremore Lake Park, as presented. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(8) Approve/Reject award of annual sand, gravel, and rock bid to the following:

Anchor Stone

1" Class A Rock- Plant \$8.00-FOB \$12.68

¾" Crusher Run- Plant \$4.75- FOB \$9.43

3/8" Chips-Plant \$8.00-FOB \$12.68

Screenings-Plant \$4.50-FOB \$9.18

Muskogee Sand

Fill Sand-Plant \$3.50- FOB \$10.50

(Jeremy Ledbetter)

Motion by Perry, second by Purkey to approve award of annual sand, gravel, and rock bid as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(9) Approve/Reject award of annual Asphalt bid to Tulsa Asphalt for the following:

Hot Mix-Hot Lay Type "A"-Plant \$35.00-FOB \$41.95

Hot Mix-Hot Lay Type "B"-Plant \$40.90-FOB \$47.40

Hot Mix-Hot Lay Type "C"-Plant \$43.80-FOB \$50.30

Hot Mix-Cold Lay Asphalt -Plant \$85.00-FOB \$91.50

(Jeremy Ledbetter)

Motion by Watson, second by Willis to approve the award of the annual Asphalt bid as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(10) Approve/Reject award of annual concrete bid to GCC Mid Continent for the following:

4000 psi PC Concrete with Fiber Mesh-\$83.50/yd.

4000 psi PC Concrete-\$78.50/yd.

3000 psi PC Concrete with Fiber Mesh- \$78.50/yd.

3000 psi PC Concrete-\$73.50/yd.

(Jeremy Ledbetter)

Motion by Purkey, second by Willis to approve the award of the annual concrete bid as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(11) Approve/Reject surplus and authorizing the sale of the following parts and scrap metal:

Grit Lifter Auger, Parkson Automatic Bar Screen, Pumps, Clarifier Center Column, Spreader Bed, Lift Station Pumps, Electrical Metal Parts, Fiberglass Box (broken), Skid Loader Front Buckets(2), Metal Drag, Scrap Metal, Valve Controller Top Units (2), Electric Hoist, Pumps, Blower Pumps and Motors, Re-Lift Auger Pumps, Polymer Feed Pumps, Uninterrupted Power Supplies (3), Micro Controllers (10), Filter Control Panel Switches and Containers (10), Variable Frequency Drives (VFD) (2), Pumps (2), Motors (2), Electrical Parts for VFDs, Power Washer, Edger, Lawnmower, Chemical Feed Pumps, Parts, Tailgate (damaged).**(Kevin Bledsoe/Jeremy Ledbetter)**

Motion by Perry, second by Purkey to approve the surplus of the items listed and authorizing the sale of said items. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(12) Approve/Reject MET membership agreement for FY 2013-2014 in the amount of \$8,805.34. **(Charlene Lawrence/Daryl Golbek)**

Motion by Purkey, second by Willis to approve the MET membership agreement for FY 2013-2014 in the amount of \$8,805.34. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(13) Approve/Reject MET Recycle Depot agreement for FY 2013-2014 in the estimated amount of \$16,500.00. **(Charlene Lawrence/Daryl Golbek)**

Motion by Purkey, second by Willis to approve the MET Recycle Depot agreement for FY 2013-2014 in the estimated amount of \$16,500.00. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(14) Approve/Reject offering a 20 acre site owned by CIEDA in the Industrial Park north of NXTGen Filterworks as collateral for the issuance of the \$350,000 TIF that has been approved for NXTGen Filterworks **(Cary Jester)**

Cary Jester, Development Director for CIEDA was present to discuss the item. According to Jester, the 20 acre parcel is north of NXTGen Filterworks. The land is offered to entice investors to purchase the TIF bonds. It is estimated that it will take 15 years to pay off the bonds. CIEDA would retain ownership of the property once the bonds are paid. The land would be able to be released if needed, although additional collateral might be required.

Motion by Perry, second by Purkey to approve offering a 20 acre site owned by CIEDA in the Industrial Park north of NXTGen Filterworks as collateral for the issuance of the \$350,000 TIF that has been approved for NXTGen Filterworks. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

(15) Approve/Reject receipt of Grant of Thermal Image Camera from The Oklahoma Department of Homeland Security. **(Stan Brown)**

Motion by Perry, second by Willis to approve receipt of Grant of Thermal Image Camera from The Oklahoma Department of Homeland Security. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

ADJOURNMENT

Motion by Perry, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Purkey, yes; and Watson, yes: Motion carried.

Meeting adjourned at 6:50 p.m.