

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma July 15, 2013**

**CALL TO ORDER**

Meeting called to order by Mayor Mickey Perry at 6:02 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Mark Lepak, Bill Flanagan, Mickey Perry, Don Purkey, and Brandon Smith

**Absent:** Buddy Robertson, Thomas Cypert, and Paula Watson

**Staff Present:** Jim Thomas, Matt Ballard, Sarah Sharp, Stan Brown, Joe Kays, Daryl Golbek, Ron Burrows, Chris Cochran, Karen Clay, Tim White, Matt Wilson, Ann Mayfield, Sean Douglas, Chris Hayes, Ron Kolker, Art Andrews, Andy Armstrong, Jason Crandall, and Carolyn Chapman

Pledge of Allegiance by all.

Invocation by Reverend John Vanneman of Hospice of Green Country

**CALL TO THE PUBLIC**

None

**ACCEPTANCE OF THE AGENDA**

Motion by Flanagan, second by Smith to approve the agenda for the regular CCDA meeting of July 15, 2013, as written. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

- (a)** Minutes of the Regular Claremore Cultural Development Authority meeting on July 01, 2013, as printed
- (b)** All claims as printed.

Motion by Flanagan, second by Smith to approve the CCDA consent items as printed. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

### **ADJOURNMENT**

Motion by Willis, second by Lepak to adjourn. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

Meeting adjourned at 6:04 P.M.

**Minutes of the Claremore Public Works Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma July 15, 2013**

**CALL TO ORDER**

Meeting called to order by Mayor Mickey Perry at 6:04 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Mark Lepak, Bill Flanagan, Mickey Perry, Don Purkey, and Brandon Smith

**Absent:** Buddy Robertson, Thomas Cypert, and Paula Watson

**Staff Present:** Jim Thomas, Matt Ballard, Sarah Sharp, Stan Brown, Joe Kays, Daryl Golbek, Ron Burrows, Chris Cochran, Karen Clay, Tim White, Matt Wilson, Ann Mayfield, Sean Douglas, Chris Hayes, Ron Kolker, Art Andrews, Andy Armstrong, Jason Crandall, and Carolyn Chapman

**ACCEPTANCE OF THE AGENDA**

Motion by Flanagan, second by Smith to approve the agenda for the regular CPWA meeting of July 15, 2013, as written. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

- (a)** Minutes of Claremore Public Works Authority Regular Meeting on July 01, 2013, as printed.
- (b)** All claims as printed.

Motion by Flanagan, second by Lepak to approve the CPWA consent items as printed. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

## **ADJOURNMENT**

Motion by Smith, second by Lepak to adjourn. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

Meeting adjourned at 6:05 P.M.

**Minutes of the Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma July 15, 2013**

**CALL TO ORDER**

Meeting called to order by Mayor Mickey Perry at 6:05 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Mark Lepak, Bill Flanagan, Mickey Perry, Don Purkey, and Brandon Smith

**Absent:** Buddy Robertson, Thomas Cypert, and Paula Watson

**Staff Present:** Jim Thomas, Matt Ballard, Sarah Sharp, Stan Brown, Joe Kays, Daryl Golbek, Ron Burrows, Chris Cochran, Karen Clay, Tim White, Matt Wilson, Ann Mayfield, Sean Douglas, Chris Hayes, Ron Kolker, Art Andrews, Andy Armstrong, Jason Crandall, and Carolyn Chapman

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Smith to approve the agenda for the regular City Council meeting of July 15, 2013, as written. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

None

**MAYOR'S REPORT & APPOINTMENTS**

None

**STAFF REPORTS**

City Manager Report-

J.M. Davis Blvd. widening project- Archer is now open. Crews will now be working for several days at the Will Rogers Blvd. intersection, moving a sewer and water line.

Thomas asked for the public's patience during this phase, as Will Rogers will be down to 2 lanes for the next few days.

Thomas announced that there will be a Special Meeting Monday, July 22<sup>nd</sup> to discuss filling Councilor Cypert's Ward II seat. There will also be a presentation by GE regarding AMI metering.

Executive Manager of Budget and Finance Ann Mayfield discussed with Council the changes in revenue numbers because of the Incode software conversion to version 10. Mayfield also handed out the final budget report for the 2013/2014 FY.

Thomas commended staff and the Community for the 4<sup>th</sup> of July celebration at Claremore Lake and the annual kids Fishing Derby. Both were well planned and well attended events.

### **CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

- (a)** Minutes of the Regular Council Meeting on July 01, 2013, as printed.
- (b)** All claims as printed.
- (c)** Actual salary claims for pay periods ending **July 05, 2013**, in the amount of **\$405, 565.99** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (d)** Approve Oklahoma Municipal Retirement Fund Lump-Sum distribution to Michael Barnes. **(Carolyn Chapman)**

Motion by Smith, second by Perry to approve the consent items as printed. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

**(2) Discussion only:** Discussion with the Master Gardeners Association of Rogers County regarding their involvement in the Will Rogers Park Renovation Project.

Ann Baker of the Master Gardeners Association of Rogers County stated their group wants to create an area that is a "teaching garden". The Master Gardeners have been designated an area in which to work. The Master Gardeners would like to have a long term lease agreement with the City for grant purposes and to be assured that the work they put into the project will remain. They also wanted to know if any City funds have been designated for the gardening/landscaping portion. Baker stated the MG feel that there should be an advisory council or a Master Plan of the entire project.

Parks Director Joe Kays stated that the City has allocated \$50,000 for playground equipment. Kays stated there is a Master Plan for the park being produced and it should be ready in 2-3 months, which will help both the Master Gardeners and Crystal Campbell in applying for grants.

Crystal Campbell gave an update on her efforts for the project, stating that a \$15,000 grant was recently awarded from Dr. Pepper and Snapple for the playground area.

**(3) Approve/Reject** of CVS Claremore Addition, a re-plat of Block 108 of Claremore OT.(**Chris Cochran**)

Motion by Smith, second by Purkey to approve the CVS Claremore Addition, a re-plat of Block 108 of Claremore OT. Roll call vote: Willis, yes; Lepak, yes; Flanagan, abstain; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

**(4) Approve/Reject** purchase of Municipal Court Software from Tyler Technologies in the estimated amount of \$49,795.00.(**Tim White**)

Item #4 was tabled until the next Council Meeting.

**(5) Approve/Reject Resolution #2013-\_\_\_\_\_**, requesting assistance from the Oklahoma Department of Commerce for the 2013 CDBG Program and authorizing for the Mayor to sign all related application documents. (**Art Andrews/Andy Armstrong**)

Motion by Smith, second by Flanagan to approve **Resolution #2013- 10**, requesting assistance from the Oklahoma Department of Commerce for the 2013 CDBG Program and authorizing for the Mayor to sign all related application documents. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

**(6) Approve/Reject Resolution #2013-\_\_\_\_**, committing \$61,895 in City resources to the 2013 CDBG project. (**Art Andrews/Andy Armstrong**)

Motion by Perry, second by Willis to approve **Resolution #2013- 11**, committing \$61,895 in City resources to the 2013 CDBG project. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

**(7) Approve/Reject** award of Airport Construction Bid-Taxilanes Extension to Bronze Oak in the amount of \$286,881.20. (**Cary Jester**)

Motion by Smith, second by Willis to approve the award of Airport Construction Bid-Taxilanes Extension to Bronze Oak in the amount of \$286,881.20. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

**(8) Discussion and possible vote** to approve or not approve a pledge of collateral, including real property, by CIEDA for financing the purchase of the Burgess Norton building.(**Cary Jester**)

Council asked that Jester get hard numbers on what the City's financial obligations would be. The item will be placed on the agenda for the 7/22/13 Special Council Meeting.

**(9) Discussion and action** to accept the resignation of City Councilor Thomas Cypert and declare the Ward II City Council seat vacant.**(Jim Thomas/Mickey Perry)**

Motion by Smith, second by Willis to accept the resignation of City Councilor Thomas Cypert and declare the Ward II City Council seat vacant. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

**(10) Discussion and possible action** regarding the vacant Ward II Councilor seat, including a potential vote to (1) establish the procedure for soliciting and selecting candidate, (2) interview and/or discuss potential candidates, (3) set dates for further discussion and interview of candidates, and/or (4) take any other action deemed necessary to fill the vacant Ward II seat.**(Jim Thomas/Mickey Perry)**

Motion by Smith, second by Willis to have interested parties submit resume and letter of intent to City Clerk Sarah Sharp. Applications will be accepted until 5 pm on Monday, July 22, 2013. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

## **EXECUTIVE SESSION**

**1. Approve/Reject** going into executive session pursuant to Oklahoma Statutes Title 25, Section 307 (b) (2), for the following purpose:

**(a)** Discussing collective bargaining labor negotiation proceedings concerning the Claremore Fire Union, IAFF Local 1077.

**2.** Executive session to discuss item (a).

Motion by Willis, second by Flanagan to enter into executive session to discuss item (a). Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

Council entered executive session: 7:53 p.m.

Council exited executive session: 8:08 p.m.

**3.** Return to regular session.

Motion by Smith, second by Willis to acknowledge return to regular session. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

**4. Statement of executive session minutes.**

Statement of executive session minutes was read by Mayor Perry:

While in executive session, only the items listed were discussed. No votes were cast and no decisions were made.

**5. Discussion and possible vote to take any action related to the 2013-2014 Collective Bargaining Agreement between the City and the Claremore Fire Union, IAFF Local 1077, including possible (1) acceptance or rejection of any proposal from IAFF Local 1077, (2) approval or rejection of any tentative agreement between the bargaining units of IAFF Local 1077 and the City, (3) vote to demand or respond to a demand for arbitration, (4) vote regarding a last best offer from the City or IAFF Local 1077, and/or (5) vote to take any other action deemed necessary regarding the 2013-2014 Collective Bargaining Agreement.**

Motion by Smith, second by Purkey for the City to make no additional concessions and make no movement from their last offer. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

**ADJOURNMENT**

Motion by Perry, second by Smith to adjourn. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes: Motion carried.

Meeting adjourned at 8:14 p.m.