

**Minutes of the Claremore Cultural Development Authority Special Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma July 22, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:00 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Don Purkey, Brandon Smith, and Paula Watson

Absent: None

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Daryl Golbek, Ron Burrows, Karen Clay, Tim White, Ann Mayfield, Sean Douglas, Ron Kolker, Jason Crandall, Carolyn Chapman, Larry Hughes, Joyce Medlock

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Smith, second by Flanagan to approve the agenda for the special CCDA meeting of July 22, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject budget transfer in the amount of \$125,000.00. **(Ann Mayfield)**

Executive Manager of Budget and Finance Ann Mayfield stated that there was an error and \$125,000 was transferred twice instead of once. The budget transfer will correct the error and will allow Mayfield's office to send the correct report to the state.

Motion by Smith, second by Flanagan to approve the budget transfer in the amount of \$125,000.00. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(2) Approve/ Reject annual audit agreement with Wingard, Ragsdale, and Langley for the 2012/2013 audit. **(Ann Mayfield)**

Executive Manager of Budget and Finance Ann Mayfield stated the agreement is for City audit in the amount of \$22,000.00 and CIEDA audit in the amount of \$6,000.00.

Motion by Flanagan, second by Smith to approve annual audit agreement with Wingard, Ragsdale, and Langley for the 2012/2013 audit. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Smith, second by Flanagan to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:07 P.M.

**Minutes of the Claremore Public Works Authority Special Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma July 22, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 7:18 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Don Purkey, Brandon Smith

Absent: Paula Watson (left meeting at 7:15 p.m.)

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Daryl Golbek, Ron Burrows, Karen Clay, Tim White, Ann Mayfield, Sean Douglas, Ron Kolker, Jason Crandall, Carolyn Chapman, Larry Hughes, Joyce Medlock

ACCEPTANCE OF THE AGENDA

Motion by Flanagan, second by Smith to approve the agenda for the special CPWA meeting of July 22, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

Due to the length of the presentation and discussion anticipated related to Item #1, Item #2 was discussed and voted on first.

(2) Approve/ Reject annual audit agreement with Wingard, Ragsdale, and Langley for the 2012/2013 audit. (Ann Mayfield)

Executive Manager of Budget and Finance Ann Mayfield stated the agreement is for City audit in the amount of \$22,000.00 and CIEDA audit in the amount of \$6,000.00.

Motion by Flanagan, second by Smith to approve the annual audit agreement with Wingard, Ragsdale, and Langley for the 2012/2013 audit. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes. Motion carried.

A break was taken from 7:20-7:25 p.m. Councilors present after the break were Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Don Purkey, and Brandon Smith

Councilor Smith expressed his thanks to fellow Councilors, City Administration and staff. Smith stated that he has enjoyed serving for the last 2 ½ years and wishes everyone the best. **Councilor Smith left the meeting at 7:30 p.m.**

(1) Discussion only: Presentation by GE (General Electric) for Grid IQ Connect Project. **(Jim Thomas/Larry Hughes)**

Present from General Electric were John Srouji – sales of digital energy products for public power; Jodi Casey-sales; and Todd Jackson-General Manager for the Business Unit.

Slide show presentation and discussion with Council regarding Grid IQ Connect Project.

Councilor Robertson left the meeting at 9:05 p.m.

ADJOURNMENT

Motion by Perry, second by Willis to adjourn. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; and Purkey, yes. Motion carried.

Meeting adjourned at 9:17 P.M.

**Minutes of the Claremore City Council Special Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma July 22, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:07 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Mark Lepak, Bill Flanagan, Mickey Perry, Don Purkey, and Brandon Smith

Absent: Buddy Robertson, Thomas Cypert, and Paula Watson

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Stan Brown, Joe Kays, Daryl Golbek, Ron Burrows, Chris Cochran, Karen Clay, Tim White, Matt Wilson, Ann Mayfield, Sean Douglas, Chris Hayes, Ron Kolker, Art Andrews, Andy Armstrong, Jason Crandall, and Carolyn Chapman

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Willis to approve the agenda for the special City Council meeting of July 22, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

CURRENT BUSINESS

(1) Discussion and possible vote to approve or not approve a pledge of collateral, including real property, by CIEDA for financing the purchase of the Burgess Norton building. **(Cary Jester)**

Motion by Perry, second by Flanagan to approve the pledge of collateral as listed in the proposed terms. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(2) Discussion and vote to approve/disapprove Resolution 2013 - _____ regarding City support of CIEDA. **(Jim Thomas)**

Motion by Smith, second by Flanagan to approve **Resolution 2013 - 12** regarding City support of CIEDA in relation to the purchase of the Burgess Norton property, as required by bank for financing. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(3) Approve/ Reject annual audit agreement with Wingard, Ragsdale, and Langley for the 2012/2013 audit. **(Ann Mayfield)**

Executive Manager of Budget and Finance Ann Mayfield stated the agreement is for City audit in the amount of \$22,000.00 and CIEDA audit in the amount of \$6,000.00.

Motion by Watson, second by Willis to approve the annual audit agreement with Wingard, Ragsdale, and Langley for the 2012/2013 audit. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(4) Discussion and action to fill the vacant Ward II Councilor seat for the remainder of the unexpired term or until the next City election, including (1) review and possible interview of candidates, (2) discussion regarding candidates, (3) vote to appoint a qualified person to fill the vacancy, (4) vote to call for a special election to fill the seat, and/or (5) any other action deemed necessary to fill the vacant seat.

Council interviewed applicants Dwayne Caldwell, Brian Callender, Stephani Freeman, and Cassie Woods in open session.

Motion by Purkey, second by Lepak to appoint Brian Callender to fill the vacant Ward II Councilor seat for the remainder of the unexpired term or until the next City election, effective 7/29/13. Roll call vote: Willis, no; Robertson, yes; Lepak, yes; Flanagan, no; Perry, yes; Purkey, yes; Smith, yes; and Watson, no. Motion carried.

(5) Approve/Reject purchase of Municipal Court Software from Tyler Technologies in the estimated amount of \$49,795.00.**(Tim White)**

Motion by Flanagan, second by Perry to approve the purchase of Municipal Court Software from Tyler Technologies in the estimated amount of \$49,795.00. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(6) Discussion and vote regarding supplemental agreement between the City of Claremore and Claremore Industrial and Economic Development Authority (CEIDA) regarding NXTGen bond purchase. **(Jim Thomas)**

City Manager Jim Thomas stated the funds would come from the undesignated fund balance.

Motion by Perry, second by Lepak to approve the supplemental agreement between the City of Claremore and Claremore Industrial and Economic Development Authority (CEIDA) regarding NXTGen bond purchase. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, abstain; Perry, yes; Purkey, yes; Smith, no; and Watson, yes. Motion carried.

Councilor Watson left the meeting at 7:15 p.m. due to a family obligation.

ADJOURNMENT

Motion by Smith, second by Lepak to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Purkey, yes; and Smith, yes. Motion carried.

Meeting adjourned at 7:18 p.m.