

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 05, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:00 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Brian Callender, Don Purkey, and Paula Watson

Absent: Terry Willis, Brandon Smith

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Stan Brown, Joe Kays, Daryl Golbek, Ron Burrows, Karen Clay, Tim White, Ann Mayfield, Sean Douglas, Chris Hayes, Jason Crandall, Carolyn Chapman, Mitch Louderback, Ron Easterling, Jeremy Ledbetter, and Sharon McDonald

Pledge of Allegiance by all.

Invocation by Councilman Don Purkey

CALL TO THE PUBLIC

Bill Smith 614 S. Chickasaw Ave. - Smith stated he would like to see City Codes enforced on a complaint basis except building codes and fire codes. Smith stated that he would also like Council to re-visit the ordinance requiring citizens to maintain easements, alleys, and waterways adjacent to their property.

ACCEPTANCE OF THE AGENDA

Motion by Purkey, second by Watson to approve the agenda for the regular CCDA meeting of August 05, 2013, as written. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Claremore Cultural Development Authority meeting on July 15, 2013, as printed

- (b) Minutes of the Special Claremore Cultural Development Authority meeting on July 22, 2013, as printed.
- (c) All claims as printed.

Motion by Watson, second by Flanagan to approve the CCDA consent items as printed. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

(2) Approve/Reject surplus of selectorized exercise equipment at the Recreation Center. (Mitch Louderback)

Motion by Perry, second by Flanagan to approve the surplus of selectorized exercise equipment at the Recreation Center. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

(3) Approve/Reject purchase of selectorized exercise equipment at the Recreation Center for the NJPA (National Joint Powers Alliance) contract price of \$99,421.40 from Advanced Exercise Equipment. (Mitch Louderback)

Motion by Flanagan, second by Watson to approve the purchase of selectorized exercise equipment at the Recreation Center for the NJPA (National Joint Powers Alliance) contract price of \$99,421.40 from Advanced Exercise Equipment. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

ADJOURNMENT

Motion by Watson, second by Robertson to adjourn. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

Meeting adjourned at 6:011 P.M.

**Minutes of the Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 05, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:11 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Brian Callender, Don Purkey, and Paula Watson

Absent: Terry Willis, Brandon Smith

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Stan Brown, Joe Kays, Daryl Golbek, Ron Burrows, Karen Clay, Tim White, Ann Mayfield, Sean Douglas, Chris Hayes, Jason Crandall, Carolyn Chapman, Mitch Louderback, Ron Easterling, Jeremy Ledbetter, and Sharon McDonald

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Lepak to approve the agenda for the regular CPWA meeting of August 05, 2013, as written. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Public Works Authority Regular Meeting on July 15, 2013, as printed.
- (b)** Minutes of Claremore Public Works Authority Special Meeting on July 22, 2013, as printed.
- (c)** All claims as printed.

Motion by Watson, second by Lepak to approve the CPWA consent items as printed. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

ADJOURNMENT

Motion by Watson, second by Lepak to adjourn. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

Meeting adjourned at 6:13 P.M.

**Minutes of the Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 05, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:13 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Brian Callender, Don Purkey, and Paula Watson

Absent: Terry Willis, Brandon Smith

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Stan Brown, Joe Kays, Daryl Golbek, Ron Burrows, Karen Clay, Tim White, Ann Mayfield, Sean Douglas, Chris Hayes, Jason Crandall, Carolyn Chapman, Mitch Louderback, Ron Easterling, Jeremy Ledbetter, and Sharon McDonald

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Lepak to approve the agenda for the regular City Council meeting of August 05, 2013, as written. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

(1) Swearing in of Ward II Councilor Brian Callender by Municipal Judge Stanton Harrell.

STAFF REPORTS

Report from Police Chief Stan Brown:

National Night out will be held Tuesday, August 6th at Gazebo Park from 6-9 p.m. There will be free hotdogs, snow cones and inflatable water features.

Chief Brown also reported that the Claremore Police Department received renewal of accreditation from the Oklahoma Association of Police Chiefs on July 18th. The process

included a 3 day site visit and meeting 169 benchmarks. The City of Claremore has held this accreditation since 2000.

Report from City Manager Jim Thomas:

Splash Pad: There will be a soft opening this week or next. There will be a formal opening next Spring.

J.M. Davis Blvd. Widening Project:

The project is on schedule to be completed by August 9th.

GE SmartGrid Metering-

Thomas reported that he, Councilor Purkey, Councilor Flanagan, and Electric Supervisor Larry Hughes went to Atlanta to meet with GE and tour their sites. Thomas stated the meeting was very productive and he would like to schedule another Workshop with Council on August 12th at 6 p.m.

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on July 15, 2013, as printed.
- (b) Minutes of Special Council Meeting on July 22, 2013, as printed.
- (c) All claims as printed.
- (d) Actual salary claims for pay periods ending **July 19, 2013**, in the amount of **\$443, 004.26** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (e) Approval to seek bids for new or used Semi truck and trailer to transport heavy equipment to job sites. **(Jeremy Ledbetter)**

Motion by Watson, second by Robertson to approve the consent items as printed. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

(3) Approve/Reject declaring as surplus a 1992 Ford F 250 pickup with 105,000 miles, VIN 1FTHF24H7NLA74081, and authorizing its sale. **(Joe Kays)**

Motion by Watson, second by Purkey to approve declaring as surplus a 1992 Ford F 250 pickup with 105,000 miles, VIN 1FTHF24H7NLA74081, and authorizing its sale. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

- (4) Approve/Reject** purchase of a 2013 Chevrolet C2500 Regular Cab 4WD maintenance truck from Hudiburg Auto Group at state contract pricing, in the amount of \$24,236.00. **(Joe Kays)**

Motion by Purkey, second by Lepak to approve the purchase of a 2013 Chevrolet C2500 Regular Cab 4WD maintenance truck from Hudiburg Auto Group at state contract pricing, in the amount of \$24,236.00. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

- (5) Approve/Reject** annual agreement with Grand Gateway Economic Development Association in the amount of \$91,791.00, for the operation of the Pelivan Public Transportation System for the 2013/2014 FY. **(Sharon McDonald)**

Motion by Flanagan, second by Watson to approve the annual agreement with Grand Gateway Economic Development Association in the amount of \$91,791.00, for the operation of the Pelivan Public Transportation System for the 2013/2014 FY. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

- (6) Approve/Reject** acceptance of Utility Easements from Wood Manor, Inc., located in Lot 1 and Lot 2 of WoodManor, a plat to the City of Claremore. **(Jeremy Ledbetter)**

Motion by Perry, second by Flanagan to approve acceptance of Utility Easements from Wood Manor, Inc., located in Lot 1 and Lot 2 of WoodManor, a plat to the City of Claremore. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

- (7) Approve/Reject Resolution #2013-____**, ratifying acceptance of grant offer for Airport Improvement Program in the amount of \$197,455.00, and committing City funds to the project in the amount of \$22,016.30. **(Cary Jester)**

Motion by Watson, second by Lepak to approve **Resolution #2013- 13**, ratifying acceptance of grant offer for Airport Improvement Program in the amount of \$197,455.00, and committing City funds to the project in the amount of \$22,016.30. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

- (8) Approve/Reject** enterprise License agreement with ESRI (Environmental Systems Research Institute, Inc.) in the amount of \$25,000.00 for GIS Mapping services. **(Daryl Golbek/Ron Easterling)**

Motion by Purkey, second by Flanagan to approve the enterprise License agreement with ESRI (Environmental Systems Research Institute, Inc.) in the amount of \$25,000.00 for GIS Mapping services. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

(9) Approve/Reject Scope and Fees from TranSystems for an Environmental Assessment and 10% conceptual plans for the Rail Road and State Highway 20 Realignment, in the amount of \$273,900.00. **(Jim Thomas/Daryl Golbek)**

Brett Letkowski of TranSystems was present and explained to Council the process and requirements of the Environmental Assessment.

Motion by Lepak, second by Flanagan to approve the Scope and Fees from TranSystems for an Environmental Assessment and 10% conceptual plans for the Rail Road and State Highway 20 Realignment, in the amount of \$273,900.00. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

(10) Approve/Reject Memorandum of Agreement between the City of Claremore and the Cherokee Nation for road improvement projects. **(Daryl Golbek)**

Public Works Director Daryl Golbek stated the Cherokee nation has committed \$237, 344.00 for King Road improvements. This will help widen the road to 3 lanes, and will widen the Southaven/King Road intersection. The engineering on the project is almost complete. Golbek states they are still in the process of acquiring right-of-way. The City has received verbal commitment from Claremore Public Schools and Rogers County Commissioner to assist in the project.

Motion by Perry, second Robertson to approve the Memorandum of Agreement between the City of Claremore and the Cherokee Nation for road improvement projects. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes: Motion carried.

(11) Appeal hearing to determine if the property located at 307 E. 4th St., Claremore, Oklahoma with a legal description of THE EASTERLY 70 FEET OF LOT 2 IN BLOCK 100 OF THE CITY OF CLAREMORE, ROGERS COUNTY, OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT PLAT THEREOF, is dilapidated and has become detrimental to the health, safety and welfare of the general public and the community and the building creates a fire hazard which is dangerous to other property.

City Attorney Matt Ballard stated that property owners have made significant progress in the past weeks. Ballard asked that the agenda item be passed. Code Enforcement will continue to work with the property owners to resolve the issue. It will be brought back before Council if a resolution cannot be reached in a reasonable amount of time.

(12) Discussion and action to accept the resignation of City Councilor Brandon Smith and declare the Ward I City Council seat vacant.**(Jim Thomas/Mickey Perry)**

Motion by Perry, second by Flanagan to approve to accept the resignation of City Councilor Brandon Smith, effective August 1, 2013 and declare the Ward I City Council

seat vacant. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

(13) Discussion and possible action regarding the vacant Ward I Councilor seat, including a potential vote to (1) establish the procedure for soliciting and selecting candidate, (2) interview and/or discuss potential candidates, (3) set dates for further discussion and interview of candidates, and/or (4) take any other action deemed necessary to fill the vacant Ward I seat. **(Jim Thomas/Mickey Perry)**

Motion by Perry, second by Purkey to accept applications at the City Clerk's office until close of business on Friday, August 16th. Candidates will be interviewed at the 8/19/13 regular council meeting. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

A brief break was taken. After the break, Councilors Robertson, Lepak, Flanagan, Perry, Callender, Purkey, and Watson were present.

EXECUTIVE SESSION

1. Approve/Reject going into executive session pursuant to Oklahoma Statutes Title 25, Section 307 (b) (2), for the following purpose:

(a) Discussing collective bargaining labor negotiation proceedings concerning the Claremore Fire Union, IAFF Local 1077.

Motion by Perry, second by Flanagan to approve entering into executive session to discuss item (a). Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

2. Executive session to discuss item (a).

Council entered Executive Session at 7:15 p.m.

Council left Executive Session at 8:05 p.m.

3. Return to regular session.

Motion by Purkey, second by Lepak to acknowledge return to regular session. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

4. Statement of executive session minutes.

Statement of Executive Session minutes was read by Mayor Perry:

While in Executive Session only the items listed were discussed. No votes were cast and no decisions were made.

5. Discussion and possible vote to take any action related to the 2013-2014 Collective Bargaining Agreement between the City and the Claremore Fire Union, IAFF Local 1077, including possible (1) acceptance or rejection of any proposal from IAFF Local 1077, (2) approval or rejection of any tentative agreement between the bargaining units of IAFF Local 1077 and the City, (3) vote to demand or respond to a demand for arbitration, (4) vote regarding a last best offer from the City or IAFF Local 1077, and/or (5) vote to take any other action deemed necessary regarding the 2013-2014 Collective Bargaining Agreement.

Motion by Watson, second by Flanagan to reject the last offer from the Local 1077 and encourage continued negotiations. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Perry, second by Watson to adjourn. Roll call vote: Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

Meeting adjourned at 8:09 p.m.