

**CITY OF CLAREMORE OKLAHOMA
CLEARLY MORE.**

**Claremore Cultural Development Authority Regular Meeting Agenda
July 20, 2020 6:00 P.M.
City Hall Council Chambers
104 S. Muskogee Ave.**

NOTICE: Meeting is being partially conducted at the physical location and by videoconference and/or teleconference. Citizens can view the meeting at the following link: <https://www.facebook.com/ClaremoreCity/> or attend in person at the physical location. Trustees Michael, Kirtley, Callender, Hays, and Lewis will appear for the meeting in person at the physical location. Trustees Savage, Flanagan, DeMier, and McSpadden will appear remotely via videoconference and/or teleconference. In the event the audio/video signal from this meeting is interrupted, a maximum of thirty (30) minutes will be used to attempt to restore the video/audio, and if that time elapses, the meeting will reconvene via videoconference and/or teleconference using the same link Tuesday, July 21st at 6:00 p.m.

CITIZENS WISHING TO PARTICIPATE IN “CALL TO THE PUBLIC” CAN DO SO BY LEAVING A VOICE MESSAGE AT (918) 283-8207 OR EMAIL THEIR PUBLIC COMMENTS TO publiccomment@claremorecity.com THE PUBLIC IS ASKED TO DO SO BY 12:00 P.M. (NOON) ON JULY 20, 2020. PUBLIC COMMENTS MUST CONTAIN THE SENDER’S NAME OR THEY WILL NOT BE READ/PLAYED DURING THE MEETING. EACH PUBLIC COMMENT WILL BE LIMITED TO 3 MINUTES. THE PUBLIC CAN ALSO PARTICIPATE IN “CALL TO THE PUBLIC” IN PERSON AT THE PHYSICAL LOCATION OF THE MEETING AT 6:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

CALL TO THE PUBLIC

“Citizens Opportunity to Address Council: This item is available for citizens to speak on any subject on or off the Claremore Cultural Development Authority Agenda, Claremore Public Works Authority Agenda, or Claremore City Council Agenda but related to City business and services. However, by state law, no action may be taken on topics not listed on the agenda. It can be studied for future report or action. “

ACCEPTANCE OF THE AGENDA

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on July 6, 2020.

(b) All claims as printed.

(2) Discussion and vote to Approve/Reject an amendment to the FY2020-2021 CCDA budget (John Feary).

ADJOURNMENT

POSTED ON CITY HALL BULLETIN BOARD

DATE: July 16, 2020 TIME: 10:00 A.M. BY: *Lisa M Rogers*

CITY OF CLAREMORE OKLAHOMA
CLEARLY MORE.

Claremore Public Works Authority Regular Meeting Agenda
July 20, 2020 6:00 P.M.
City Hall Council Chambers
104 S. Muskogee Ave.

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CALL TO ORDER

ROLL CALL

ACCEPTANCE OF THE AGENDA

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Claremore Public Works Authority Meeting on July 6, 2020.
- (b)** All claims as printed.
- (c)** Approval of MKEC Engineering invoice #165951 in the amount of \$11,537.00 for the Claremore Pavement Maintenance Plan project **(Garrett Ball)**.
- (d)** Approval of MKEC Engineering invoice #165620 in the amount of \$19,475.00 for the Claremore Pavement Maintenance Plan project **(Garrett Ball)**.
- (e)** Approval of Meshek Engineering invoice #7365 in the amount of \$4,168.00 for the Claremore Reavis Road project **(Garrett Ball)**.

(2) Consider and take action with respect to CPWA Resolution No. 2020-____, authorizing the Claremore Public Works Authority (the “authority”) to issue its utility system and sales tax revenue note, series 2020 (the “note”) in the aggregate principal amount of \$10,000,000; waiving competitive bidding and authorizing the note to be sold on a negotiated basis; ratifying and confirming a sales tax agreement by and between the City of Claremore, Oklahoma (the “city”) and the authority

pertaining to a year to year pledge of certain sales tax revenue; approving and authorizing execution of an indenture authorizing the issuance and securing the payment of the note; providing that the organizational document creating the authority is subject to the provisions of the indenture; ratifying and confirming a lease agreement, as amended, by and between the city and the authority pertaining to the city's water and sanitary sewer systems; authorizing the execution of the note and other documents relating to the transaction, including professional services agreements; establishing the authority's reasonable expectation with respect to the issuance of tax-exempt obligations by the authority in calendar year 2020, and designating the note as a qualified tax-exempt obligation; and containing other provisions relating thereto **(Jon Wolff/Allan Brooks/John Feary)**.

(3) Discussion and vote to Approve/Reject an amendment to the FY2020-2021 CPWA budget **(John Feary)**.

ADJOURNMENT

POSTED ON CITY HALL BULLETIN BOARD

DATE: July 16, 2020 TIME: 10:00 A.M. BY: *Lisa M Rogers*

**CITY OF CLAREMORE OKLAHOMA
CLEARLY MORE.**

**Claremore City Council Regular Meeting Agenda
July 20, 2020 6:00 P.M.
City Hall Council Chambers
104 S. Muskogee Ave.**

NOTICE: Meeting is being partially conducted at the physical location and by videoconference and/or teleconference. Citizens can view the meeting at the following link:

<https://www.facebook.com/ClaremoreCity/> or attend in person at the physical location.

Councilors Michael, Kirtley, Callender, Hays, and Lewis will appear for the meeting in person at the physical location. Councilors Savage, Flanagan, DeMier, and McSpadden will appear remotely via videoconference and/or teleconference. In the event the audio/video signal from this meeting is interrupted, a maximum of thirty (30) minutes will be used to attempt to restore the audio/video, and if that time elapses, the meeting will reconvene via videoconference and/or teleconference using the same link Tuesday, July 21st at 6:00 p.m.

CALL TO ORDER

ROLL CALL

ACCEPTANCE OF THE AGENDA

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

- (1) Unified Development Code and Special Districts Update presented by Brad Lonberger, Kimley-Horn and Daniel Hintz, Velocity Group.**

MAYOR'S REPORT & APPOINTMENTS

- (2) Approval of re-appointment of Ryan Neely to the Claremore Industrial and Economic Development Authority (CIEDA) Board of Trustees for a 4-year term.**

STAFF REPORTS

CURRENT BUSINESS

- (3) Approve/Reject the following consent items:**
- (a) Minutes of the Regular Council Meeting on July 6, 2020.**
 - (b) All claims as printed.**

- (c) Actual salary claims for pay period ending **June 27, 2020 in the amount of \$658,992.00** and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$600,000. Payroll at \$600,000 amount to include payables.
- (d) Approval of acceptance of a road easement from the Rodeo Arena Interlocal Cooperative, on a tract of land situated on the E/2 of the SW/4 of the SE/4 in Section 3, Township 21 North, Range 16 East of the I.B.&M., Rogers County, State of Oklahoma
(Tanya Andrews/Garrett Ball).
- (e) Approval of acceptance of an electric easement from Michael & Arlene Brown, on a tract of land situated in the SE/4 of the NW/4 of the SE/4 of the SE/4 and the W/2 of the SE/4 of the SE/4 of the SE/4 and the E/2 of the SW/4 of the SE/4 of the SE/4 of Section 27, Township 22 North, Range 16 East of the I.B.&M., Rogers County, State of Oklahoma **(Kyle Clifton).**
- (f) Approval of acceptance of an electric easement from Roger & Vicki Mosier, on a tract of land situated on Lot 17, Block 2 of Westwood Manor in Section 6, Township 21 North, Range 16 East of the I.B.&M., Rogers County, State of Oklahoma **(Kyle Clifton).**
- (4) Consider and take action with respect to Resolution No. 2020-_____ of the City of Claremore, Oklahoma (the “city”) approving the incurrence of indebtedness by the Claremore Public Works Authority (the “authority”) issuing its utility system and sales tax revenue note, series 2020 (the “note”); providing that the organizational document creating the authority is subject to the provisions of the indenture authorizing the issuance of said note; waiving competitive bidding with respect to the sale of said note and approving the proceedings of the authority pertaining to the sale of said note; ratifying and confirming a sales tax agreement by and between the city and the authority pertaining to the year-to-year pledge of certain sales tax revenues; ratifying and confirming a lease agreement, as amended, by and between the city and the authority pertaining to the city’s water and sanitary sewer systems; establishing the city's reasonable expectation with respect to the issuance of tax-exempt obligations by or on behalf of said city in calendar year 2020, and designating the note as a qualified tax-exempt obligation; authorizing the execution of professional services agreements; and containing other provisions relating thereto **(Jon Wolff/Allan Brooks/John Feary).**
- (5) Hearing of appeal, discussion and vote to Approve/Reject declaration of dilapidation of the property located at 15 W. 6th St, Claremore, Oklahoma **(Andrew Knife Chief).**
- (6) Discussion and vote to Approve/Reject the Final Plat of Woodland Commons **(Kyle Clifton).**

(7) Discussion and vote to Approve/Reject an amendment to the FY2020-2021 City budget
(John Feary).

(8) Discussion and vote to Approve/Reject Resolution No. 2020-_____, encouraging the use of masks in relation to the COVID-19 pandemic **(John Feary).**

EXECUTIVE SESSION

(9) Approve/Reject entering into executive session to discuss the compensation of the Acting City Manager and the hiring of a City Manager as authorized by OKLA. STAT. tit. 25, Section 307(B)(1)&(7) where disclosure of information would violate confidentiality requirements of state or federal law.

The following City Councilors will attend this executive session by video and/or teleconference:
Savage, Flanagan, DeMier, and McSpadden.

(10) Vote to acknowledge return to open session.

(11) Statement of executive session minute.

(12) Discussion and vote regarding the compensation of the Acting City Manager.

(13) Discussion and vote regarding a new City Manager.

ADJOURNMENT

POSTED ON CITY HALL BULLETIN BOARD

DATE: July 16, 2020 TIME: 10:50 A.M. BY: *Lisa M Rogers*