

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Claremore, Oklahoma May 2, 2022  
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

**CALL TO ORDER**

Meeting called to order by Deputy Mayor Herb McSpadden at 6:00 P.M.

Deputy Mayor McSpadden asked Deputy City Clerk Lisa Rogers to note that members are present/absent as indicated below:

**Present:** Scott Savage, Josh Fellman, Justin Michael, Brian Callender, Jonathan Eslick, Jennifer Lewis, Herb McSpadden

**Absent:** Bill Flanagan, Lindsey Erwin

**Staff Present:** John Feary, Bryan Drummond, Lisa Rogers, Tim White, Garrett Ball, Kevin Bledsoe, GT Xiong, Kyle Clifton, Andrew Knife Chief, Meggie Froman- Knight

Invocation by Councilor Jonathan Eslick

**CALL TO THE PUBLIC**

Larry Jones, Claremore RV Park- speaking in regards to the hotel tax. RV tax portion was changed with the previous ordinance. Customers have to pay the tax all the time now, not just the first 30 days. Most of his residents are monthly. The \$2 per day is higher than the 5% lodging tax that is paid by hotel stays. Mostly social security and fixed income residents that live there. He's lost business since it has been implemented. Would like for it to be looked at again.

**ACCEPTANCE OF THE AGENDA**

Motion by Michael, second by Lewis that the agenda for the Regular CCDA meeting of May 2, 2022 be approved as written. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; and McSpadden, yes. Motion carried.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on April 18, 2022.**

**(b) All claims as printed.**

Motion by Michael, second by Callender to approve the consent items as listed. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; and McSpadden, yes. Motion carried.

## **ADJOURNMENT**

Motion by Michael, second by Callender to adjourn. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; and McSpadden, yes. Motion carried.

Meeting adjourned at 6:06 P.M.

*Lisa M. Rogers*

Lisa M. Rogers  
Deputy City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting  
Claremore, Oklahoma May 2, 2022  
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

**CALL TO ORDER**

Meeting called to order by Deputy Mayor Herb McSpadden at 6:06 P.M.

Deputy Mayor McSpadden asked Deputy City Clerk Lisa Rogers to note that members are present/absent as indicated below:

**Present:** Scott Savage, Josh Fellman, Justin Michael, Brian Callender, Jonathan Eslick, Jennifer Lewis, Herb McSpadden

**Absent:** Bill Flanagan, Lindsey Erwin

**Staff Present:** John Feary, Bryan Drummond, Lisa Rogers, Tim White, Garrett Ball, Kevin Bledsoe, GT Xiong, Kyle Clifton, Andrew Knife Chief, Meggie Froman- Knight

**ACCEPTANCE OF THE AGENDA**

Motion by Michael, second by Callender that the agenda for the Regular CPWA meeting of May 2, 2022 be approved as written. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; and McSpadden, yes. Motion carried.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Claremore Public Works Authority Meeting on April 18, 2022.**
- (b) All claims as printed.**
- (c) Approval of Valbridge invoice #OK01-22-6850-000 in the amount of \$4,400.00 for the Lowry Road Culvert project (Garrett Ball).**
- (d) Approval of Pryor Stone invoice #127664 in the amount of \$20,999.01 for the Lake Dam project (Garrett Ball).**
- (e) Approval of Kirby Smith Machinery invoice #P1095202 in the amount of \$153.38 for the Lake Dam project (Garrett Ball).**
- (g) Approval of Anchor Stone invoice #2207798 09 in the amount of \$22,739.14 for the Lake Dam project (Garrett Ball).**
- (h) Approval of Anchor Stone invoice #2207799 09 in the amount of \$428.84 for the Lake Dam project (Garrett Ball).**
- (i) Approval of Warren Cat invoice #B1673304 in the amount of \$6,525.75 for the Lake Dam project (Garrett Ball).**
- (j) Approval of The Outback Co. LLC invoice #6719 in the amount of \$100.00 for the Lake Dam project (Garrett Ball).**

- (k) Approval of Warren Cat The Rental Store invoice #B1936502 in the amount of \$3,991.68 for the Lake Dam project (Garrett Ball).**
- (l) Approval of McGuire Brothers Construction invoice #11 in the amount of \$193,497.00 for construction work for the Talbert-Sioux waterline project (Garrett Ball).**
- (m) Approval of The Outback Co. LLC invoice #6744 in the amount of \$100.00 for the Lowry Detention Pond project (Garrett Ball).**

Motion by Michael, second by Callender to approve the consent items as listed. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; and McSpadden, yes. Motion carried.

#### **ADJOURNMENT**

Motion by Michael, second by Callender to adjourn. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; and McSpadden, yes. Motion carried.

Meeting adjourned at 6:07 P.M.

*Lisa M. Rogers*

Lisa M. Rogers  
Deputy City Clerk

**Minutes of the Claremore City Council Regular Meeting  
Claremore, Oklahoma May 2, 2022  
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

**CALL TO ORDER**

Meeting called to order by Deputy Mayor Herb McSpadden at 6:07 P.M.

Deputy Mayor McSpadden asked Deputy City Clerk Lisa Rogers to note that members are present/absent as indicated below:

**Present:** Scott Savage, Josh Fellman, Justin Michael, Brian Callender, Jonathan Eslick, Jennifer Lewis, Herb McSpadden

**Absent:** Bill Flanagan, Lindsey Erwin

**Staff Present:** John Feary, Bryan Drummond, Lisa Rogers, Tim White, Garrett Ball, Kevin Bledsoe, GT Xiong, Kyle Clifton, Andrew Knife Chief, Meggie Froman- Knight

**ACCEPTANCE OF THE AGENDA**

Motion by Michael, second by Callender that the agenda for the Regular Claremore City Council meeting of May 2, 2022 be approved as written. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; and McSpadden, yes. Motion carried.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

**MAYOR'S REPORT & APPOINTMENTS**

**STAFF REPORTS**

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Council Meeting on April 18, 2022.**

**(b) All claims as printed.**

**(c) Actual salary claims for pay periods ending April 2, 2022 in the amount of \$547,368.52 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$675,000. Payroll at \$675,000 amount to include payables.**

**(d) Acceptance of an electric easement from Theresa Scott, on a tract of land situated in the SE/4 of the SW/4 of Section 24, Township 22 North, Range 16 East of the I.B.&M., Rogers County, Oklahoma.**

Motion by Michael, second by Lewis to approve the consent items as listed. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; and McSpadden, yes. Motion carried.

**(2) Discussion and vote to Approve/Reject Change Order Request #1 for the Claremore Fire Station #3 Storm Sewer & Drive Repair project for an increased amount of \$35,874.75 (Garrett Ball).**

This is for the final reconciliation and close out of the project.

Motion by Michael, second by Erwin to approve Change Order Request #1. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; and McSpadden, yes. Motion carried.

**(3) Discussion and vote to Approve/Reject accepting Mercury Associates, Inc's qualifications for the Fleet Rightsizing Study (Kevin Bledsoe).**

Company will assess the needs of each dept and present a study with the amount of vehicles needed, etc. Had a committee review the RFQs submitted. Cost will be \$35-40k. Process will take 8-12 weeks; study lasts approx. 5 years before reevaluating. First time this study being done.

Motion by Michael, second by Callender to approve Mercury Associates, Inc's qualifications for the Fleet Rightsizing Study. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; and McSpadden, yes. Motion carried.

**(4) Discussion and vote to Approve/Reject an updated lease agreement with Claremore Industrial and Economic Development Authority (CIEDA) for management services of the Claremore Regional Airport (Meggie Froman-Knight).**

The current lease expires in 2031; some of their leases go past that date so they want to update it to be consistent. This updated lease will go through 2041 with yearly renewals built in thereafter if both parties agree. CIEDA Board has already approved contingent on Council approval.

Motion by McSpadden, second by Savage to approve the updated lease agreement. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; and McSpadden, yes. Motion carried.

**(5) Discussion and vote to Approve/Reject Resolution No. 2022-3, amending the Claremore 2040 Comprehensive Plan future land use map from Undesignated to Industrial on a tract of land in the SE/4 of the SE/4 of Section 15, Township 21 North, Range 17 East of the Indian Base and Meridian, Rogers County, Oklahoma (Kyle Clifton).**

This includes the current airport land and the new 40 acres that was purchased last year.

Motion by Savage, second by Michael to approve Resolution No. 2022-3. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; and McSpadden, yes. Motion carried.

**(6) Discussion and vote to Approve/Reject Ordinance No. 2022-10, amending the zoning from No Zoning District to HI (Heavy Industrial and Manufacturing District) on tracts of land in Sections 15, 22 and 27, all in Township 21 North, Range 17 East of the Indian Base and Meridian, Rogers County, Oklahoma (Kyle Clifton).**

Motion by Michael, second by Savage to approve Ordinance No. 2022-10. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; and McSpadden, yes. Motion carried.

**(7) Discussion and vote to Approve/Reject acceptance of a letter of support for a \$30,000 grant and commitment to the schedule of events awarded by the National Fitness Campaigns “Healthy City Campaign” for the construction of a fitness court (Andrew Knife Chief).**

Was awarded the grant and this will approve the letter of support for the project and timeline that they are suggesting. Funding is coming from ARPA. It is one of the green space activation projects that they are setting aside a small amount of money for. \$1 million+ ARPA funds are being spent on infrastructure.

Motion by Callender, second by Eslick to approve the letter of support for the “Healthy City Campaign” grant. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; and McSpadden, yes. Motion carried.

## **ADJOURNMENT**

Motion by Michael, second by Callender to adjourn. Roll call vote: Savage, yes; Michael, yes; Flanagan, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 6:24 P.M.

*Lisa M. Rogers*

Lisa M. Rogers  
Deputy City Clerk